

COUNTY GOVERNMENT OF SIAYA



MINISTRY OF HEALTH

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PHONE:
KNUT BUILDING
SIAYA TOWN

COUNTY HEALTH HEADQUARTERS
SIAYA COUNTY
P O BOX 597
SIAYA

Opening Date: 4th Sept 2017

Closing Date: 11th September 2017

INTERNAL JOB ADVERT

The office of the County Director of Health Siaya County in collaboration with CHS Kenya Program, for the purpose of supporting and strengthening HIV/AIDS services in **Siaya County**, wishes to invite applications from qualified candidates serving in both Shinda and Ngima program in Siaya County to fill the following vacancy that has arisen in the program.

Positions: HTC Supervisor (1)

Vacancy NO: CHS/MOH/07/08/17.

Job Group: H

Terms of Service: Contract (Renewable)

Qualification Requirements:

- The HTC Supervisor must have a minimum of a Diploma in Psychological Counselling.
- Certificate in HTS Certified by NASCOP.
- Certificate in Counselling Supervision from a credited institution.
- The candidates must have good interpersonal skills, very flexible and a team player.

Overall Job Description

The HTC supervisor will be responsible for implementation of quality HIV Testing and Counseling (HTC) services support services in the HIV Care and Treatment program with the aim of ensuring HTC Counselors and health facilities supervised meet their set targets across the HTC cascade.

The HTC supervisor will report to the Sub-County AIDS and STI Coordinator (SCASCO) and will work in close guidance of both the ICAP Prevention Officer and the SCASCO.

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Key responsibilities

1. Ensure quality HTC services are provided as per the National Algorithm across all points of service in allocated sites by conducting observed sessions.
2. Support the HTC counselors and health facilities to achieve their HTC targets across the HTC Cascade through monthly mentorship and supervision.
3. Ensure monthly forecasting, quantification and reporting of Rapid Test Kits (RTKs) is done according to the guidelines and raise a 1 month Early Warning alert for expected RTK shortage.
4. Ensure each HTC service point meets the national quality assurance standards (NASCOP Certified HTC Provider, Joint support supervisions with the SCMLT, technical assistance to the HTC Counselor providers and handle counselors' burn out issues).
5. Support and spearhead promotion of HTC services and innovations aimed at increasing access to HTC service provision e.g. testing partners and children of index clients, Pediatric testing days and OVC testing
6. Training Needs Assessment and participation in EQA activities (proficiency testing) of supervisees documented and available at facility level.
7. Work in close collaboration with the SCASCO and the ICAP Prevention Officer to ensure continuity of services by organizing monthly HTC counselors meetings and managing HTC counselor leave days.
8. Support for the M&E framework (Maintenance of HTC registers, wall charts, Data entry, reports, timeliness and accuracy)
9. Convene Monthly counselor supervisors meeting and review counselor performances and linkage and provide psychosocial support to HTC counselors
10. Conduct any other duty as may be prescribed by the supervisor.

Priority Indicators:**HIV Testing, Counseling and Linkage:**

1. 100% inpatient testing
2. 60% outpatient testing
3. 100% linkage of all newly diagnosed clients
4. 100% accuracy and timeliness of HTC weekly and monthly reporting

Applications MUST include the following:

- A cover letter and current CV with names and telephone contacts of at least 2 referees.
- Copies of academic and professional certificates.
- Photocopy of ID.
- Copies of testimonials/Recommendations.

All the applications should be delivered to the MOH/CHS Office First Floor, KNUT Building, Siaya County on or before **11th September, 2017**.

To:

The County Director of Health,
Siaya County,
P.O Box 579-40600,
Siaya,
Nyanza Province

