NIS EMPLOYMENT OPPORTUNITIES GUIDE

INTRODUCTION

NIS is an equal opportunity employer that seeks to recruit the most qualified persons for the job.

The Recruitment and Selection process of Officers in NIS is undertaken at three(3) entry levels namely :- Graduate trainees described below. Those seeking to be considered for future opportunities should **register** and **submit** the online.

RECRUITMENT DISCLAIMER/POLICY

- **National Intelligence Service (N.I.S) does not charge a fee at any stage of the recruitment process meeting, processing, training e.t.c).**
- Consequently, in no event shall the National Intelligence Service (N.I.S) be liable to you or any third party for consequential, exemplary, incidental, special or punitive damages, including damages arising from your use

Entry levels

Title	**1. GRADUATE TRAINEES**
Requirements	- Prospective candidates must be aged between 22-31 years - Be in possession of Kenya Certificate of Secondary Education (KCSE), mean grade C+ (plus - Be in possession of a degree from a recognized institution - Must be a Kenyan citizen without a criminal record and is physically fit

How to submit your profile

Title	**2. DIPLOMA TRAINEES**
Requirements	- Prospective candidates must be aged between 20-30 years - Be in possession of Kenya Certificate of Secondary Education (KCSE),mean grade C (plain) - Be in possession of a college diploma, earned over at least 18 months of study in a recogniz - Must be a Kenyan citizen without a criminal record and is physically fit

How to submit your profile

Title	**3. CERTIFICATE TRAINEES**
Requirements	- Prospective candidates must be aged between 20-26 years - Be in possession of Kenya Certificate of Secondary Education (KCSE), mean grade D+ or its - Be in possession of a relevant Certificate from a recognized institution, covering at least 6 r - Must be a Kenyan citizen without a criminal record and is physically fit

How to submit your profile

PROFILE SUBMISSION GUIDE

In order to successfully submit your profile/Resume, follow the steps below:-

- If you already have an N.I.S Career Portal account, please proceed to ***log in page*** and update your Resume
- If you don't have N.I.S Career Portal account, please proceed to ***registration page,*** to create a new account receive your login detail in your email account.
- Note: To successfully create your profile the following documents are required as part of attachment:-
    - National ID (Mandatory)
    - Passport photo image (Mandatory)
    - University/College/Tertiary education completion certificate(s)-(Mandatory)
    - O-Level School completion certificate (Mandatory)
    - O-Level School leaving certificate(Optional)