



MINISTRY LABOUR AND SOCIAL PROTECTION

DECLARATION OF VACANCIES MINISTERIAL AUDIT COMMITTEE MEMBERS

A. INTRODUCTION

Pursuant to **Section 73 (5) of the Public Finance Management Act, 2012, PFM Regulations, 2015 (174)** and the guideline for establishment of Audit Committees in public entities vide Kenya Gazette Notice Vol. CXVIII – No. 40 of 15th April, 2016, the Ministry of Labour and Social Protection invites applications from qualified and interested Kenyans to fill the positions of the Chairperson and members of the Ministerial Audit Committee.

B. CHAIRPERSON REQUIREMENTS FOR APPOINTMENT

To be appointed as the chairperson of the audit committee, one must have the following qualifications;

1. A degree from a recognized university in Kenya specialized in the fields of **accounting, finance, auditing, economics and Risk management**.
2. Knowledge and experience in audit and/or financial management/accounting.
3. Be a member of a professional body preferably ICPAK or IIA(K) and in good standing.
4. Excellent working Knowledge and experience in Audit Committee and Risk Management.
5. Be a person of integrity and in compliance with requirements of **chapter six of the constitution of Kenya, 2010**.
6. Be a person with proven leadership qualities and strong interpersonal skills.
7. Be a person external to the Ministry.
8. Knowledge in public service/ government operations

C. COMMITTEE MEMBERS (3No.)

To be appointed a member of the audit committee, one must have the following qualifications;

1. A degree from a recognized university in Kenya and specialized in **finance, accounts, auditing, economics and risk management**.
2. Be a member of a professional body especially ICPAK or IIA(K) and in good standing
3. Knowledge in public service /government operations.
4. Experience in risk management is an added advantage
5. Be a person of integrity and in compliance with requirements of chapter six of the constitution of Kenya 2010.

6. Be a person external to the ministry

D. APPLICATION PROCESS

All applicants should attach copies of clearance from CID, HELB, KRA, EACC and any accredited credit reference bureau to their application letters.

Application in a sealed envelope to reach the office of the undersigned on or before 21st February, 2023 and addressed to;

**CABINET SECRETARY
MINISTRY OF LABOUR AND SOCIAL PROTECTION
P.O. BOX 40326-00100
NAIROBI**

Applications can also be dropped in the ministerial Registry located on Fifth Floor, NSSF Building Block A, Eastern Wing.

Any form of canvassing shall lead to automatic disqualification. Only shortlisted candidates shall be contacted.

**Head, Supply Chain Management Services
For: Principal Secretary**