



MINISTRY OF EDUCATION
SOT TECHNICAL TRAINING INSTITUTE
P.O. BOX 665 - 20400, BOMET. Tel: 0707-042-067
Website: www.sotinstitute.ac.ke
Email: sottechnicaltraininginstitute@gmail.com



REF/STTI/IO/01/09/2023
RE-ADVERTISEMENT!!!

RE-ADVERTISEMENT!!!!

6th September 2023
RE- ADVERTSISMENT!!!!

SOT Technical Training Institute wishes to advertise for **Internal Auditor** vacant position under Board of Governors.

Position	Internal Auditor
Number of Vacancies	1
Reporting to	Board of Governors
Duty Station	Sot Technical Training Institute-Merigi (Main Campus)
Job Group	STTI Job Group 'J'
Terms Of Service	Contract-Renewable

Key Main Responsibilities/Duties/Tasks.

1. Coordinate the preparation of the Audit budget to ensure sufficient allocation of resources critical for the timely implementation of the audit strategy.
2. Develop an annual programme of audit review work, to ensure audit reviews are done in a timely manner for quality management purposes and compliance to the relevant statutory requirements.
3. Present findings of audit reviews to management to assist in the development and implementation of strategies to address the issues/gaps identified.
4. Report to the Audit Committee in relation to the adherence to the internal systems, Policies and Procedures to avert risks that arise.
5. Coordinate the application of a risk-based approach to review the institution's system and controls to identify any gaps in the management of risks and recommend appropriate strategies.
6. Monitor the implementation of the board recommendations to ensure appropriate interventions are implemented for any challenges identified in the implementation.
7. Conduct internal checks across all the institution departments in order to mitigate any risks that might expose the institution and prevent fraud.

Job Competencies-Qualifications and Requirements.

1. Must have A Bachelor Degree in Finance or related field from a recognized institution.
2. Be a holder of CPA K and ICPAK Membership
3. Have 3-5 years of experience in the Audit section.
4. Member of Institute of Internal Auditors (IIA) will be added advantage.
5. Proficiency in accounting and audit software

Those who are interested and meet the requirement are invited to apply by submitting a cover letter, detailed resume (CV) with three referees, copies of certificates and testimonials to be received not later than 19th September 2023 (Tuesday) 5:00PM.

Application should can be hand delivered to Sot Technical Training Institute Merigi or Sent through Postal Address below:

The Principal,
Sot Technical Training Institute,
P.O. Box 665,
Bomet.

Sot TTI is an equal employer and both Gender & PLWDS are encouraged to apply.
N/B: We do not charge any fee for the recruitment process.

