



LAKE VICTORIA SOUTH WATER WORKS DEVELOPMENT AGENCY

P. O. BOX 3325- 40-100, KISUMU

TEL: 057- 2025128, Mobile 0736202512,0716525251

Email: info@lvswwda.go.ke Website: www.lvswwda.go.ke

VACANCY CHIEF EXECUTIVE OFFICER

Lake Victoria South Water Works Development Agency (LVSWWDA) was established under the Water Act 2016 on 3rd May 2019 vide Legal Notice No. 28 as a State Corporation. It covers eight counties which include: - Bomet, Homa Bay, Kericho, Kisii, Kisumu, Migori, Nyamira and Siaya.

The Agency was established to undertake the development, maintenance and management of the National Publicwater works within its area of jurisdiction; Operate the water works and provide water services as a Water Service Provider, until such a time as responsibility for the operation and management of the water works are handed over to a County Government, joint Committee, Authority of County Governments or Water Services Provider within whose area of jurisdiction or supply the water works is located; Provide reserve capacity for purposes of providing water services where pursuant to section 103, the Regulatory Board orders the transfer of water services functions from defaulting Water Services Provider to another licensee; Provide technical services and capacity building to such County Governments and Water Services Providers within its area as may be requested and provide to the Cabinet Secretary technical support in the discharge of his or her functions under the Constitution and the Water Act 2016.

The Board of Directors of Lake Victoria South Water Works Development Agency want to recruit a dynamic, exceptional and visionary leader with good professional and ethical standing to fill the position of Chief Executive Officer. The successful candidates will execute the mandate of the Agency.

He/she will be reporting to the Board of Directors and be responsible for overseeing all the strategic, operational and financial performance of the organization through effective management.

Key Responsibilities

- Being responsible for day-to-day operations of the organization;
- Providing leadership to senior management and staff;
- Coordinating preparation of the annual budgets and establish proper internal controls;
- Being responsible for the execution and communication of the Board's strategies, decisions and policies;
- Developing and recommending to the Board the annual investment plans, work plans and procurement plans for the Agency;
- Ensure that the Agency has an effective management structure including succession plans;
- Ensuring that all Board papers are accurately written, are relevant and are availed to the Board members in good time;
- Serving as the link between the Board and the Management;
- Being responsible for the achievement of the objectives of the Agency;
- Putting in place effective administrative structures, processes and systems;
- Providing regular, thorough and prompt communication to the Board on key technical financial and administrative matters; and
- Being responsible for stakeholder management and the enhancement of the corporate image of the organization.

Qualifications and Work experience

- Be a Kenyan Citizen.
- Bachelor's Degree from a recognized University in Kenya.
- Master's Degree from a recognized University in Kenya.
- Have at least Fifteen (15) years proven experience in a relevant field, five (5) years of which must have been in senior management position.
- Demonstrated professional competency and managerial capability as reflected in work performance and results.
- Leadership course lasting not less than four (4) weeks from a recognized institution.
- A Senior Management Course will be an added advantage.
- Professional qualification and membership of a professional body (where applicable).
- Proficiency in computer applications.
- Fulfill the requirements of Chapter Six of the Constitution of Kenya 2010.

Personal Competencies

- Strong Strategic thinking skills
- Strong analytical skill
- Strong communication and reporting skills
- Strong Mentoring and Coaching skills
- Ability to lead and work with teams
- Strong interpersonal and negotiation

The appointment will be for a contractual period of three (3) years renewable once for a similar period of time subject to satisfactory performance and delivery of set performance targets and outcomes set and evaluated by the Board. Applicants will be required to satisfy the requirements of Chapter Six of Kenya Constitution 2010 by attaching copies of the following;

- Certificate of Good Conduct from the Director of Criminal Investigations;
- Clearance Certificate from the Higher Education Loans Board;
- Tax Compliance Certificate from the Kenya Revenue Authority;
- Clearance from the Ethics and Anti-Corruption Commission; and
- Clearance certificate from an Approved Credit Reference Bureau.

Interested applicant should submit the application in hard copy quoting the position reference number and include therein, copies of academic and professional certificates, testimonials and

curriculum vitae and other details such as current position, remuneration and three (3) referees on or before 9th October 2023 to the following address:

**Chairman,
Board of Directors,
Lake Victoria South Water Works Development Agency,
Lavictors House, Off-Ring Road - Milimani,
P. O. Box 3325 - 40100,
KISUMU.**

LVSWWDA is an equal opportunity employer: Persons with disability, women and minority groups are encouraged to apply. We are committed to the eradication of all forms of corruption in the Agency.

Only shortlisted candidates will be contacted. Any form of canvassing whether directly or through third parties is discouraged as it will lead to automatic disqualification of the applicant.