

## ADVERTISEMENT

### INTERN – ISSUER GOVERNANCE

The Capital Markets Authority is a statutory agency charged with the responsibility of regulating and developing an efficient capital market in Kenya. The Authority invites applications for the following position:

#### **INTERN- ISSUER GOVERNANCE – 1 POSITION**

The job holder will be reporting to the Manager, Issuer Governance and will be responsible for the supporting the Issuer Governance Unit.

**Internship Period:** 12 Months

The intern will be responsible for;

1. Assist in conducting analysis of corporate governance structures and practices by issuers of securities to determine compliance with the Code of Corporate Governance Practices for issuers of securities;
2. Assist in organizing and participating in forums and other engagements with the issuers of securities, the institutional investors and other key stakeholders to facilitate compliance with the code of corporate governance and the stewardship code
3. Preparing materials for issuers and stakeholder engagements as and when required;
4. Organizing and participating in capacity workshops and seminars for institutional investors and issuers on Corporate Governance;
5. Update different corporate governance databases for issuers' announcements, change of directors, change of CSs and change of auditors among others;
6. Update and analyse the issuers' monthly shareholding database; and
7. Conduct periodic and/or one-off surveys on sustainability and emerging issues on corporate governance on a case-by-case basis aimed at providing further insights and perspectives for regulatory purposes.

#### **Minimum Requirements**

- i. Bachelor's Degree in law, finance, business related or relevant field;

#### **Key skills, Knowledge & Competencies**

- i. Display honesty, transparency, and integrity in all dealings
- ii. Show initiative and meet deadlines with high quality work.
- iii. Demonstrate good communication skills and teamwork.
- iv. Dedicated to confidentiality at all times.

Please [Click Here](#) and apply. Applications should be received on or before **September 15, 2023**.

**Note:** Please provide complete and accurate information as per the instructions provided in the e-recruitment portal. Only shortlisted candidates will be contacted for interviews.

***“Capital Markets Authority is an Equal Opportunity Employer. Persons with disabilities are encouraged to apply”.***

**THE CAPITAL MARKETS AUTHORITY DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS.**