

31st October 2023

VACANCIES

USAID Dumisha Afya project is a five-year USAID-funded service delivery project, under the auspices of Moi Teaching and Referral Hospital (MTRH) in partnership with the Bungoma and Busia counties. This is a service delivery project at the county level, providing HIV prevention, Care, and Treatment Services.

Applications are invited for the following vacant position in the USAID Dumisha Afya Program:

POSITION: DEPUTY CHIEF OF PARTY – 1 POSITION
LOCATION : BUNGOMA COUNTY
JOB GROUP: RS 16

Job Summary

Deputy Chief of Party (DCOP) will be responsible for the overall technical oversight of the project and is specifically responsible for project implementation that relates to facility and community-level service delivery. The DCOP reports directly to the COP and will take a leadership role in ensuring technical implementation of high impact, proven interventions and ensuring the project meets stated goals and reporting requirements. S/he will assume the responsibilities of the COP in the absence of the COP. S/he will coordinate among USAID and key stakeholders and other implementing partners and will interact with numerous GoK institutions and representatives, particularly at the county-level. S/he will be knowledgeable about current implementation science and state-of-the-art service delivery approaches.

a) Duties and Responsibilities:

- Envision and lead the implementation of the Core Care Models within USAID Dumisha Afya including the seamless integration of care from level 1 to level 6 within the catchments.
- Provide oversight of USAID Dumisha Afya initiatives and other activities at the community level (1-3).
- Serve as Deputy to the Chief of party funded mechanisms.
- Support the COP to serve as the custodian of the vision for the program as it undertakes to improve the health and wealth of the population of Western Kenya and seek extramural funding on an ongoing basis to support the vision.
- Support the Chief of Party to implement USAID Dumisha Afya activities funded by the grant and for ensuring that all goals are achieved in a timely and proper manner;
- Assist the Chief of Party to oversee administrative fiduciary responsibility for implementing the proposed activities.
- Encourage and assist funded care grants to complete accurate and timely programmatic(technical)reports.
- Support the Chief Party to ensure that funded care grants initiate timely expenditure and ensure that the expenditure is allowable, allocable, reasonable and supported within the limits of the budget as approved by the donor.
- Ensure accurate and timely programmatic reports are made available.

- Represent USAID Dumisha Afya in international, national and local meetings including County Government, Ministry Education, Ministry of Health, and any other stakeholder meeting where applicable.
- Work closely with the M&E team to ensure accurate data collection and reporting timelines are adhered to.
- Provide oversight for the implementation of pharmaceutical care for the program.
- Any other duties as may be given by the Chief of Party.

Qualifications & Experience:

- Master's degree in Medicine, Public Health, Project Management or any other health or development field.
- Bachelor's degree in Medicine and Surgery.
- Experience of Program Management of not less than eight (8) years, six (6) of which must be in programme management.
- Five (5) years' experience in partnership building, especially with the government representatives, donors, the private sector, and local community organizations.
- Experience in management of USG funded project(s).
- Registration Certificate by the Medical Practitioners and Dentists Board.
- Valid practicing license and retention from Medical Practitioners and Dentists Board.
- Experience working with MOH, County governments and learning institutions with the ability to engage the leadership will be an added advantage.
- Proficiency in Microsoft Office.
- Attended the Strategic Leadership Development Programme from a recognized institution.

Terms of Employment

The successful candidate will be employed on 1-year renewable contract terms with competitive salary and allowances. Candidates who meet these requirements and are interested should submit their applications, copies of certificates together with detailed Curriculum Vitae giving details of their current remuneration on or before **15th December, 2023 at 5:00 pm** to the email address below:

**The Chief of Party,
USAID Dumisha Afya Program,
Bungoma.**

All application should be done via email at: recruitment@usaidumishaafya.or.ke

Only e-mail applications are accepted.

Please note only shortlisted candidates shall be contacted.

“USAID Dumisha Afya is an equal opportunity employer.”