



JOB DESCRIPTION

| IDENTIFICATION | |
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| JOB TITLE | Project Driver |
| REPORTING TO | Project Manager |
| DIRECTORATE | Disease Control and Prevention Program |
| DURATION OF CONTRACT | Two (02) Years, renewable |
| DUTY STATION | Siaya/Busia County; with frequent travel to Nairobi |

BACKGROUND

Amref Health Africa was founded in 1957 and has since grown to become the largest African-based international health development organisation; currently implementing more than 180 programs, reaching more than 40 million people across 35 African countries; and a staff complement of over 2,000. Headquartered in Nairobi, Kenya, Amref Health Africa has offices in ten countries in Africa – Burkina Faso, Ethiopia, Guinea (Conakry), Kenya, Malawi, Senegal, South Sudan, Tanzania, Uganda and Zambia. An additional eleven advocacy and fundraising offices are located in Europe and North America.

Amref Health Africa is driven by its vision of *'Lasting health change in Africa'* and its mission *'To catalyze and drive community-led and people-centred health systems while addressing social determinants of health'*. We believe that the power to transform Africa's health lies within its communities, and therefore strive to ensure that health systems are not only functional but that communities are empowered to hold these systems accountable for the delivery of quality and affordable health care.

The Primary health care for Malaria Elimination Project is a capacity development initiative that seeks to address the prevention, diagnosis and management of malaria in Kenya. Co-created by the funding partner, the Ministries of Health and key stakeholders, this project will contribute to improving Malaria indicators in two (02) counties in Kenya – Busia and Siaya.

JOB PURPOSE

To provide safe and reliable transportation service to the assigned Programme/Project/Unit.

DUTIES AND RESPONSIBILITIES

- Driving assigned vehicle while ferrying staff or assets on official work
- Ensure timeliness and safety
- Assumes responsibility for care and maintenance of vehicle.
- Ensuring that the assigned vehicle is well serviced and in good mechanical order
- Assists passengers in getting in and out of vehicles, and other courtesies.
- Safeguard safety of vehicle contents
- Maintain up to date and accurate reports of work ticket
- Maintaining cleanliness of assigned vehicles
- Report accidents and incidents involving the vehicle.

REQUIRED QUALIFICATIONS

Education and Professional Qualifications

- Basic Mechanical and First Aid certificate/training are essential.
- Must have a minimum of 'O' level education.

Required Experience

- At least three (3) years' experience in driving with a clean driving license and a certificate of good conduct.

Knowledge, Skills and Competencies

- Knowledge of basic automotive maintenance procedures.
- Working knowledge of the rules and regulations involved in the safe and efficient operation of automotive equipment.
- Basic computer knowledge
- Good communication skills, both verbal and written, in English and Kiswahili.
- Remarkable interpersonal skills
- Flexibility and ability to work under minimal supervision.
- High level of honesty, integrity and confidentiality
- Ability to effectively and patiently deal with others.
- Ability to understand and follow oral and written instructions.
- Capable of collaborating effectively within a team

How to apply

Interested? Please visit our website <https://amref.org/vacancies/> to make your application. You will be directed to our online portal where you will need to create an account in order for you to be able to submit your application. Your application should include a cover letter detailing why you are the best fit for this position and your CV with relevant skills and experience. Closing date will be **Tuesday, 2nd April 2024**. Only shortlisted candidates will be contacted.

Duly note that Amref Health Africa does not require applicants to pay any money at whatever stage of the recruitment and selection process and has not retained any agent in connection with recruitment. Although Amref may use different job boards from time to time to further spread its reach for applicants, all open vacancies are published on our website under the Vacancies page and on our official social media pages. Kindly also note that official emails from Amref Health Africa will arrive from an @amref.org address.

Amref Health Africa is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff to share this commitment. Amref Health Africa is an equal opportunity employer and has a non-smoking environment policy.