



KENYA MEDICAL RESEARCH INSTITUTE

VACANCY ANNOUNCEMENT

Opening date: March 28, 2024

Vacancy No. CGHR/401/12/24

Project description: The Kenya Medical Research Institute in collaboration with partners, carries out research in Malaria, HIV, TB and other diseases. HIV-Research Division in partnership with WHO intend to undertake a study to evaluate the Samba II HIV-1 Semi-Q wholeblood Test for WHO Prequalification Assessment. The study has below vacancy:

Position: Data Clerk (Community Interviewer) **Job Group/KMR 10** (4 positions)

Location: Kisumu County

Reports to: Research Administrator

a) Job Descriptions

The duties and responsibilities of the officer will entail: -

- Recruitment of study participants
- Consent study participants
- Perform finger prick procedures and testing using rapid test device
- Complete study forms accurately and completely
- Data entry onto logbooks, diaries and computer
- Organize collected data and perform simple analysis
- Communicate field matters to supervisor
- Attend study meetings and report on progress of work
- Perform any other duties assigned or delegated by the study management.

b) Person Specifications

- Be a holder of KCSE mean grade D+ and above or its equivalent from a recognized institution;
- Have certificate in HIV Testing Services (HTS);
- Must be resident of the study area-Kisumu County;
- Be fluent in both written and oral English & Swahili languages;
- Proficiency in computer application.

c) Key Skills and Competencies

- i. Planning and Organization Skills
- ii. Communication Skills
- iii. Interpersonal Skills
- iv. Team player

Terms of employment: This is a **Five (5) months Fixed term contract** with a probation period for the first 3 months. Salary is as per the stated scale and applicable scheme of service.

How to Apply

- a) All applicants must meet each selection criteria detailed in the minimum requirements;
- b) Must include current Curriculum Vitae with Telephone number and e-mail address;
- c) Three letters of reference with contact telephone numbers;
- d) Must include copies of academic and professional certificates.

All the applications to be addressed to Deputy Director, CGHR, P. O. Box 1578-40100 Kisumu and submit by **post to the above address** before **April 21, 2024**.

KEMRI IS AN EQUAL OPPORTUNITY EMPLOYER; WOMEN AND DISABLED PERSONS ARE ENCOURAGED TO APPLY. KEMRI/CGHR DOES NOT CHARGE A FEE AT ANY STAGE OF ITS SELECTION PROCESS INCLUDING APPLICATION, INTERVIEW MEETING AND PROCESSING OF OFFER LETTER. IF ASKED FOR A FEE, REPORT SUCH REQUEST IMMEDIATELY TO RELEVANT AUTHORITY.

Only short-listed candidates will be contacted.