

REPUBLIC OF KENYA



KISII COUNTY GOVERNMENT PUBLIC SERVICE BOARD

VACANCY

The County Government of Kisii invites competent and qualified persons to fill vacant County Executive Audit Committee Positions Pursuant to the provisions of Section 155(5) of The Public Finance Management Act, 2012, Section of 167(1) The Public Finance Management (County Governments) Regulations, 2015 and Gazette Notice No. 2690 dated 15th April 2016.

MEMBERS OF AUDIT COMMITTEE (4 POSTS)

S/NO	Advertised post	No of Vacancies
1.	Chairperson-County Executive Audit Committee	1
2.	Members-County Executive Audit Committee	3

1. Position: Chairperson, County Executive Audit Committee (1 Post)

Requirements for appointment

- Be a Kenyan citizen.
- Hold at least a Bachelor's Degree in either Finance, Economics, Accounting Business Administration (Accounting option) or any other related field from a University/ institution recognized in Kenya.
- A Master Degree in the relevant field will be an added advantage.
- Be a member, in good standing, of a profession body such as ICPAK, CPSK, ACFE, LSK, IIA or any other relevant professional body.
- Have at least 10 years of experience, five (5) of which must be in senior management position.
- Must be an independent proactive leader with confidence and integrity
- Be a highly respectable and experienced person who possess strong interpersonal skills and committing time to develop and closely monitor committee agenda
- Possess excellent working knowledge of an Audit Committees functions and Risk management frame works
- Satisfy the provisions of Chapter Six of the Constitution.
- Not a past or present employee of the County, and shall not have served as an employee or agent of a business organization which has carried out any business with The County Government of Kisii in the last two years.
- Possess a good understanding of government operations and financial reporting.
- Not a holder of a political office;

Duties and Responsibilities

- Provide strategic direction to the Audit Committee.
- Provide oversight in risk management, controls and governance processes and audit affairs of the County Government and make appropriate recommendations to the County Executive Committee regarding internal control and audit matters.
- Follow up on the implementation of the recommendation of internal and external auditors.
- Arrange for a periodic review of the effectiveness of the audit committee alongside its mandate;
- Demonstrate independence and impartiality in decision making which accord with the legal constitutional and policy requirement; and
- Provide clarification to members on the audit committee's responsibilities.

TENURE: Members of the Audit Committee shall serve on a **part time** basis for a period of **three years** and they shall be eligible for re-appointment for further final three **years' term**. Subject to performance review

REMUNERATION: Allowances payable to the Chair and members of the Audit Committee shall be determined by the Salary and Remuneration Commission (SRC)

2. Members-County Executive Audit Committee (3 posts)

Requirement for appointment as member

- Be a Kenyan citizen;
- Holds at least a Bachelor's degree from an institution recognized in Kenya;
- Have at least 10 years of experience, five (5) of which must be in a senior management position;
- Satisfy the provisions of chapter six of the constitution;
- Not a past or present employee of the County, and shall not have served as an employee or agent of a business organization which has carried out any business with the County Government of Kisii in the last two years;
- Demonstrate understanding of national values and principles of governance referred in Article 10 and values and principles of public service referred in Article 232 of the constitutional of Kenya, 2010.
- Demonstrate knowledge and understanding of the objects, principles of Audit Committee as well as the functions and operations of a County Government.
- Not a holder of a political office; and
- Be a member in good standing of a professional body

Duties and Responsibilities

- Assessment of the performance of the head of the internal audit.
- Examine internal and external audit reports and recommendations after management response to ensure action is taken.
- Ensuring there is adequate mechanism of enabling the audit committee facilitate adequate disposal of all PAC/PIC recommendations. This is done by following up to ensure positive action is taken.
- Communicating with the internal and external auditors. In its overseeing role, the committee should focus on: -
 - The changing business environment;
 - Changing financial reporting requirement;
 - Audit findings, including comments governance, risk and controls.
 - Risks, and judgment areas; v. Ensuring written management response to specific audit recommendations.

TENURE: Members of the Audit Committee shall serve on a **part time** basis for a period of **three years** and they shall be eligible for re-appointment for further final three **years' term**. Subject to performance review

REMUNERATION: Allowances payable to the Chair and members of the Audit Committee shall be determined by the Salary and Remuneration Commission (SRC)

HOW TO APPLY

Written applications enclosing current Curriculum Vitae, Copies of Academic and Professional certificates and ID card should be submitted in a sealed envelope addressed to:

**The Ag Board Secretary
County Public Service Board
County Government of Kisii
P.O Box 4550-40200, Kisii.**

So as to be received on or before, 14th February 2025

NOTE:

- All applicants are required to obtain clearance from the following
- The Directorate of Criminal Investigation (DCI).
 - The Higher Education Loans Board (HELB).
 - The Kenya Revenue Authority (KRA).
 - The Ethics and Anti-Corruption Commission (EACC).
 - Credit Reference Bureau (CRB).

Only qualified and shortlisted candidates shall be contacted and any canvassing will lead to automatic disqualification Shortlisted candidates will be required to produce their original National Identity Cards, Certificates and Testimonials during the interview

Kisii County Government is an Equal opportunity employer, Youth, Women and Persons with Disabilities and other Disadvantaged persons are encouraged to apply.