



POSTAL CORPORATION OF KENYA



EMPLOYMENT OPPORTUNITY/ JOB VACANCY

The Postal Corporation of Kenya is a commercial State Enterprise operating under the PCK Act, 1998. The Corporation's mandate includes provision of accessible, affordable and reliable Postal services to all parts of Kenya as a Public Postal Licensee where communication through the Post Office forms part of the basic human right as enshrined in the 1948 United Nations Charter.

Effective identification and deployment of human capital are crucial to achieving our corporate goals and objectives. In this regard the Corporation invites applications from suitable individuals to fill the following vacant position: -

Job Title	: Manager /Legal Services & Corporation Secretary
Terms of Employment	: 5 years contract renewable
Division	: Legal Services
Grade	: PCK 3
No of Positions	: One(1)
Reporting to	: Postmaster General and Board of Directors

Interested candidates should log on to PCK website www.posta.co.ke for more details. Those who meet the minimum requirements should submit a written application and updated Curriculum Vitae through the POST or Expedited Mail Service (EMS) and attach relevant copies of certificates and testimonials to the following address:

**The Postmaster General,
Postal Corporation of Kenya,
P. O. Box 34567- GPO, 00100
Nairobi.**

The closing date for receipt of the applications through the POST is **Tuesday 6th February, 2025** before close of business. Kindly note, only short listed candidates will be contacted and any form of canvassing will lead to automatic disqualification without any notice.



POSTMASTER GENERAL

Telephone: +254 719 072 600

Website: www.posta.co.ke

Email: pmg@posta.co.ke

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