

COUNTY GOVERNMENT OF THARAKA NITHI



OFFICE OF THE COUNTY PUBLIC SERVICE BOARD

Email: tharakanithi.cpsb@gmail.com

P. O. BOX 10
KATHWANA

REF: TNC/PSB/ADV/2024-25/VOL.5/04

DATE: 10th February 2025

VACANCIES

Tharaka Nithi County Public Service Board (CPSB) is a body corporate established under Section 57 of the County Governments Act, 2012 pursuant to Article 235 of the Constitution of Kenya 2010. Section 59 of the County Governments Act 2012 outlines the functions of the CPSB among them being “appoint persons to hold or act in offices of the county public service including in the Boards of cities and urban areas within the county and to confirm appointments”.

EXTERNAL POSITIONS

The Tharaka Nithi County Public Service Board wishes to advertise the following Seventy (70) posts externally in various Departments on Permanent terms.

A. DEPARTMENT OF WATER & IRRIGATION

1. Engineer [2] – Irrigation, Job Group “K” – One (1) Post

Requirements for appointment

- i. Be a Kenyan citizen;
- ii. Bachelor’s Degree in any of the following disciplines: – Agricultural Engineering, Agricultural and Bio-systems Engineering, Soil and Water Engineering, Soil, Water and Environmental Engineering, Environmental and Bio-systems Engineering or its equivalent qualification from a recognized institution with a focus on water resources and irrigation;
- iii. Registration by the Engineers Board of Kenya (EBK);
- iv. Certificate in computer application skills, specifically, knowledge in
1. AutoCAD 2. CIVIL3D, QGIS/ArcMap 4. Spreadsheet -MS Office,
5. Use of RTK in survey or any other geomapping software.
- v. Familiarity with soil science, hydrology, and water management principles;
- vi. Excellent communication, interpersonal, and teamwork skills; and

- vii. Ability to work independently and as part of a team and manage multiple projects simultaneously.

Duties and responsibilities

The Engineer [2] – Irrigation shall be responsible to the employer and the supervisor for the following;

- i. Undertaking preliminary investigations and feasibility studies for irrigation scheme development;
- ii. Collecting and compiling data for irrigation scheme planning;
- iii. Prepare technical drawings, specifications, and cost estimates for irrigation projects;
- iv. Oversee the installation, operation, and maintenance of irrigation systems, ensuring compliance with design specifications and industry standards;
- v. Mobilizing farmers for participatory irrigation development;
- vi. Identifying irrigation schemes for development;
- vii. Setting up of demonstration plots;
- viii. Implementing irrigation action plans;
- ix. Ensure compliance with relevant regulations and standards.
- x. Stay up-to-date with the latest advancements in irrigation technology; and
- xi. Any other duty assigned.

Terms of service: Permanent

B. DEPARTMENT OF PUBLIC HEALTH & SANITATION

2. Assistant Public Health Officer [3], Job Group “H” – Twenty-One (21) posts

Requirements for appointment

- i. Be a Kenyan Citizen;
- ii. Diploma in either Environmental Health Sciences or Public Health from a recognized institution;
- iii. Registration and valid practicing license from the Public Health and Technicians Council (PHOTEC);
- iv. Have acquired the necessary Computer skills

Duties and responsibilities

The Assistant Public Health Officer shall be responsible to the employer and the supervisor for the following;

- i. Mobilizing, sensitizing, and advising communities on matters related to environmental/ public health;
- ii. Referring health cases to relevant health facilities;
- iii. Identifying environmental health issues at the community level;

- iv. Mobilize communities for preventive intervention such as Immunization
- v. Organizing community health days to advise communities on common public health issues;
- vi. Collecting and maintaining up-to-date records of services rendered;
- vii. Assessing the health needs of the community;
- viii. Implementing vector, vermin, and rodent control measures;
- ix. Implementing integrated mosquito control strategies; and
- x. Any other duty that may be assigned by the supervisor.

Terms of service: Permanent

C. DEPARTMENT OF EDUCATION & VOCATIONAL TRAINING

3. Youth Polytechnic Instructor [3], Job Group “H” – Forty-Eight (48) Posts

Requirements for Appointment

- i. Be a citizen of Kenya;
- ii. Diploma or Craft Module II in any of the following disciplines:

SNo.	Course	Number Trainers
1.	Hairdressing	13
2.	Masonry	10
3.	Garment making	5
4.	Welding	4
5.	Fashion design	2
6.	Plumbing	1
7.	I.C.T.	1
8.	Building Technology	1
9.	Knitting	1
10.	Motor Vehicle/Mechanic	10
TOTAL		48

- iii. Diploma in Technical Education or Instructor Training Certificate from KTTC; and
- iv. Experience lasting not less than two (2) years

Duties and Responsibilities

The Youth Polytechnic Instructor shall be responsible to the employer and the supervisor for the following;

- i. Theoretical and practical instruction in the area of specialization;
- ii. Preparing and maintain schemes of work, lesson notes;
- iii. Trainee records, teaching and learning materials;

- iv. Carrying out trainee's assessment;
- v. Ensuring proper care and maintenance of tools and equipment;
- vi. Conducting co-curricular activities, maintaining trainees discipline;
- vii. Guiding and counselling trainees; and
- viii. Any other duty that may be assigned from time to time

Terms of service: Permanent

Integrity Clearance

Successful applicants are expected to get clearance from the following bodies.

- i. Kenya Revenue Authority (KRA)
- ii. Credit Reference Bureau (CRB)
- iii. Higher Education Loans Board (HELB)
- iv. Ethics and Anti-Corruption Commission (EACC)
- v. Directorate of Criminal Investigation (DCI)
- vi. For those with higher education certificates (degrees) from outside Kenya, a letter of recognition of qualifications from the Commission of University Education.

How to Apply

Each application should be accompanied by some detailed curriculum vitae, copies of relevant academic and professional certificates and transcripts, National Identity Card or Passport, testimonials, and other relevant supporting documents.

All applications should be submitted in sealed envelopes clearly marked on the top left side the position applied for so as to reach the undersigned on or before **3rd March 2025. by 5.00 pm.**

Applications should be addressed to:

**THE SECRETARY
COUNTY PUBLIC SERVICE BOARD
THARAKA NITHI COUNTY
P.O. BOX 10-60406
KATHWANA**

Tharaka Nithi County is an equal-opportunity employer committed to diversity and gender equality within the organization. Applicants comprising persons with special needs are encouraged to apply.

Any form of canvassing will lead to disqualification. ***Only shortlisted candidates shall be contacted.***

NOTE: COMMUNICATION FROM THE COUNTY PUBLIC SERVICE BOARD
IS ONLY DONE THROUGH THE OFFICE MOBILE PHONE NO. 0748 087 375.