



UNIVERSITY OF EMBU

P.O. BOX 6-60100, EMBU, KENYA

Website: www.embuni.ac.ke

JOB VACANCIES

The University of Embu (UoEm) is seeking to recruit suitably qualified and experienced individuals to fill the following positions:

A. TEACHING POSITIONS

1. SCHOOL OF PURE AND APPLIED SCIENCES (UoEm/SPAS/01/2025)

- a) Positions of **Professor, Associate Professor, Senior Lecturer** and **Lecturer** in the following areas;
- Cyber Security
 - Actuarial Science

2. SCHOOL OF EDUCATION AND SOCIAL SCIENCES (UoEm/SESS/01/2025)

- a) Positions of **Professor, Associate Professor, Senior Lecturer** and **Lecturer** in the following areas;
- Hospitality and Tourism Management
 - Criminology and Security Management
- b) Position of **Tutorial Fellow** in Criminology and Security Management

3. SCHOOL OF NURSING (UoEm/SON/01/2025)

- a) Positions of **Professor, Associate Professor, Senior Lecturer** and **Lecturer** in the following areas;
- Community Health
 - Public Health
 - Nursing
- b) Position of **Tutorial Fellow** in Nursing

4. SCHOOL OF LAW (UoEm/SOL/01/2025)

Positions of **Professor, Associate Professor, Senior Lecturer, Lecturer** and **Tutorial Fellow** in Law

B. NON-TEACHING POSITIONS

- Driver II- Grade 3/4 - Ref: (UoEm/TD/01/2025)
- Technician IV (Farm Machinery) - Grade 5/6 Ref: (UoEm/FMT/01/2025)
- Technician II (Media Laboratory) - Grade 5/6 - Ref: (UoEm/MLT/01/2025)

QUALIFICATIONS AND EXPERIENCE

A. TEACHING POSITIONS

PROFESSOR - GRADE 15

Applicants must be holders of an earned PhD degree in the relevant area of specialty. In addition, applicants must:

- i. Have at least twelve (12) years of university teaching experience, three (3) of which as full time Associate Professor;
- ii. Have at least sixty (60) publication points, forty (40) of which are from articles in refereed scholarly journals since being appointed Associate Professor;
- iii. Have successfully supervised to completion at least six (6) Masters and two (2) PhD students since being appointed Associate Professor;
- iv. Show evidence of successfully securing at least two (2) research grants since being appointed Associate Professor;
- v. Show evidence of attendance and contribution of learned conferences, seminars or workshops;
- vi. Show evidence of active participation/leadership in university activities; and
- vii. Show evidence of continued research.

ASSOCIATE PROFESSOR – GRADE 14

Applicants must be holders of an earned PhD degree in the relevant area of specialty. In addition, applicants must:

- i. Have at least eight (8) years of university teaching experience, three (3) of which as full time Senior Lecturer;
- ii. Have at least 48 publication points, 32 of which are from articles in refereed scholarly journals since being appointed Senior Lecturer;
- iii. Have successfully supervised to completion at least five (5) Masters and one (1) PhD student since being appointed Senior Lecturer;
- iv. Show evidence of successfully securing at least two (2) research grants since being appointed Senior Lecturer;
- v. Show evidence of attendance and contribution at learned conferences, seminars or workshops;
- vi. Show evidence of active participation/leadership in university activities; and
- vii. Show evidence of continued research.

SENIOR LECTURER - GRADE 13

Applicants must be holders of an earned PhD degree in the relevant area of specialty. In addition, applicants must:

- i. Have at least five (5) years of university teaching experience, three (3) of which as full time Lecturer;
- ii. Have at least 32 publication points, 24 of which are from articles in refereed scholarly journals since being appointed Lecturer;
- iii. Have successfully supervised to completion at least four (4) Masters students since being appointed Lecturer;
- iv. Show evidence of successfully securing at least one (1) research grant since being appointed Lecturer;
- v. Show evidence of attendance and contribution at learned conferences, seminars or workshops;
- vi. Show evidence of active participation/leadership in university activities; and

- vii. Show evidence of continued research;

LECTURER – GRADE 12

Applicants must be holders of an earned PhD degree from a recognized university in the relevant area of specialty. In addition, applicants must:

- i. Have a Master's degree in addition to a first degree from a recognized university in the relevant field;
- ii. Show evidence of attendance and contribution at learned conferences, seminars or workshops; and
- iii. Show evidence of continued research. Those who have university teaching experience and have published in refereed journals will have an added advantage.

TUTORIAL FELLOW - GRADE 11

Applicants must be holders of a Bachelor's degree of at least Second Class Upper Division and a Master's degree from a recognized university in the area of specialty. In addition, applicants must be registered for a PhD degree and have made substantial progress in their PhD studies.

Evidence of progress made in the PhD studies (e.g. PhD progress report) MUST be submitted with the application.

B. NON-TEACHING POSITIONS

DRIVER II- GRADE 3/4 - Ref: (UoEm/TD/01/2025)

Applicants must be holders of at least KCSE D+ (plus) /KCE DIV IV and be in possession of a valid driver's license class A B C E, or for smart driving license B, C1, C, D1, D2, D3 and Occupational Trade Test III for drivers. In addition, they must;

- i. Have at least five (5) years accident-free continuous driving experience;
- ii. Have a valid certificate of good conduct from the Kenya Police;
- iii. Demonstrate proficiency in written and spoken English and Kiswahili languages; and
- iv. Demonstrate ability to drive buses and lorries.

TECHNICIAN IV (FARM MACHINERY) - GRADE 5/6 Ref: (UoEm/FMT/01/2025)

Applicants must be holders of at least KCSE C- (Minus) /DIV III, and a Diploma in Agricultural Engineering, Agricultural Mechanics or Mechanical Engineering from a recognized institution, and be in possession of a valid driver's license class G. In addition, they must;

- i. Have at least three (3) years relevant post qualification work experience with at least one year of service as a technician in a higher education institution;
- ii. Experience in operating, repairing and maintaining farm machinery; and
- iii. A certificate in computer proficiency.

TECHNICIAN II (MEDIA LABORATORY) - GRADE 5/6 - Ref: (UoEm/MLT/01/2025)

Applicants must be holders of at least KCSE C- (Minus) / DIV III, and a Diploma in Mass Media, Journalism or Media/Broadcast Technology from a recognized institution. In addition, they must;

- i. Have at least three (3) year's relevant post qualification work experience in a media lab, or broadcast studio preferably in an institution of higher learning;
- ii. Have experience in operating and maintaining media production equipment such as cameras, microphones, audio mixers, lighting equipment, and video and audio editing software;

- iii. Have proficiency in using and troubleshooting various media production equipment; and
- iv. Have a basic understanding of IT systems and networking as related to media production.

A relevant Higher Diploma will be an added advantage.

How to apply:

1. Visit the University of Embu website; www.embuni.ac.ke. Select the *Job Application Portal* and fill in your details as guided; and
2. Submit one (1) **hard copy** application package (**with job reference number clearly marked on the envelope**) comprising of the following:
 - i. Application letter;
 - ii. Detailed curriculum vitae signed on all pages. The CV must include details of three (3) referees well known to you;
 - iii. Copies of **certified** academic and professional certificates;
 - iv. A copy of the National ID card;
 - v. A copy of the current pay slip (if any); and
 - vi. Other relevant testimonials.

Note: Applicants who do not submit one (1) hard copy of the application package will not be considered.

Other Requirements

Applicants should notify the three (3) referees to send their recommendation letters directly to the undersigned in a sealed envelope or in soft via vc@embuni.ac.ke before the deadline.

The Application Package (hard and soft copy) should reach the undersigned not later than **5.00 pm on Friday, 28th February, 2025.**

**The Vice-Chancellor,
University of Embu,
P.O. Box 6-60100, Embu,
Kenya.**

Note:

- i. Only qualified and shortlisted applicants will be contacted;
- ii. Successful candidates for Grade 12 and above will be required to satisfy the requirements of Chapter Six (6) of the Constitution of Kenya 2010;
- iii. Persons with disability are encouraged to apply; and
- iv. University of Embu does not levy any fees for job application

University of Embu is an equal opportunity employer.