



EXCITING OPPORTUNITY

Over the past 100 years, AIC Kijabe Hospital continues to provide **compassionate** and **quality** health care services. Anchored on the vision to “Be a God – glorifying and transformative leader in the provision of excellent healthcare and education in Africa, we recognize that a team of people with great **character**, **compassion** and excellent **skills** are our most valuable resource to our Patient care. To strengthen our team, we are seeking to fill the following position:

KCHS DEAN OF STUDENTS

Reporting to the **PRINCIPAL KCHS**.

Purpose: To glorify God by overseeing student affairs and ensuring a positive and conducive environment for academic and professional development.

Job Duties and Responsibilities

- Develop and coordinate policies and procedures related to all student activities and oversee production and review of student Handbook and Newsletter
- Manage and encourage the students to engage in projects that offer student opportunities for community service and outreach
- Organize and coordinate student leaders’ leadership and management trainings
- Coordinate with other colleges and community leaders in development and management of students co-curricular learning opportunities
- Oversee students’ leadership elections and induction of new leaders

Applicants Qualifications, Experience, Competencies and Attributes

- Master’s degree or equivalent in Education, Guidance and Counselling, Theology, Psychology or related field from a recognized institution
- Minimum three (3) years of relevant work experience- background in psychological counseling is desirable

How to Apply

If you believe you are the ideal candidate and meet the specified criteria, we encourage you to take the next steps in the application process. Please begin by updating your profile and completing your application on our recruitment portal <https://recruit.kijabehospital.org>

Your application should be submitted no later than **Tuesday, June 10, 2025**. Keep track of your application's progress in the portal on applied jobs.

We appreciate your interest in joining our team and look forward to reviewing your application.

Please note due to the high volume of applicants, only shortlisted candidates will be contacted.

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