



Job Vacancy

SECURITY OFFICER

Mater Misericordiae Hospital, a leading healthcare provider in East and Central Africa, has an excellent career opportunity. Our hospital is dedicated to offering our clients exceptional, compassionate, and Christ-centered healthcare services through an innovative, engaged, and competent workforce. We are seeking a qualified candidate to fill the following position:

Main Duties

- Conducting regular patrols of hospital premises to deter and detect security breaches or suspicious activity.
- Ensuring access control procedures are followed at all entry and exit points, especially in restricted or high-risk zones.
- Monitoring and reporting safety hazards, faulty security equipment, and breaches of hospital protocols.
- Responding promptly to alarms, emergencies, and security-related incidents.
- Assisting in initial investigations by gathering information, preserving evidence, and writing clear and factual incident reports.
- Liaise with local law enforcement agencies and internal stakeholders when required.
- Supervising and evaluating the performance of third-party security firms providing guarding or CCTV monitoring services.
- Ensuring compliance with contractual obligations, hospital policies, and professional standards.
- Coordinate briefings, schedules, and shift handovers for contracted guards.
- Reporting malfunctions of surveillance systems and ensuring prompt repair.
- Monitoring the movement of hospital assets, deliveries, and supplies to prevent theft or unauthorized removal.
- Maintaining visitor and contractor logs and ensuring compliance with ID badge and escort policies.
- Conducting spot checks in sensitive departments such as stores, pharmacy, laboratories, and finance.
- Participating in routine physical security risk assessments
- Identifying vulnerabilities and proposing practical solutions to minimize potential threats
- Assist in implementing preventive security measures and follow-up actions after audits or incidents.
- Any other duty as may be assigned by the Chief Security Officer from time to time.

Required Qualifications and Skills:

- Diploma in Criminology, Security Management or any other relevant field. A military or police background is an added advantage.
- Basic first aid and emergency response training are desirable.
- At least two years of working experience in a similar position with reputable security firms or a public institution.
- Knowledge of healthcare privacy regulations (HIPAA)
- Strong observational, investigative, and problem-solving skills.
- Excellent communication, report-writing, and interpersonal skills.
- Familiarity with electronic surveillance systems and access control tools.
- Knowledge of hospital operations and patient confidentiality protocols.

If you are interested in this position and meet the requirements listed above, please send your application, including a detailed CV, copies of academic certificates, and contact information for three referees (including their phone numbers and email addresses) to **hrrecruit@materkenya.com**. Applications must be submitted no later than 12th June 2025.

Only shortlisted candidates will be contacted. Please note that Mater Misericordiae Hospital does not charge any fees at any stage of the recruitment process.