



**MAKUENI COUNTY PUBLIC SERVICE BOARD**  
**P.O BOX 49 – 90300 MAKUENI Tel: 020 2026751**  
**Email: cpsb@makueni.go.ke**  
**web: www.makuenipsb.go.ke**

**VACANCY**

Makueni County Public Service Board is a body corporate established under Section 57 of the County Governments Act 2012 whose mandate includes appointing persons to hold or act in the offices of County Public Service.

In order to strengthen the capacity of the Public Service, the Board wishes to recruit competent and qualified persons to fill the following positions as per Section 59 of the County Governments' Act 2012.

**TRADE, MARKETING, INDUSTRY, CULTURE AND TOURISM**

**1. MARKET SUPERINTENDENT – 12 POSTS**

**Salary: Job Group 'B'**

**Salary Scale: 15,280x300-15,580x3210-15,900x450-16,360 p.m.**

**Terms: Permanent and Pensionable**

**Duties and Responsibilities**

Duties and responsibilities at this level will entail: -

- i) Manage market cleaning shifts;
- ii) Manage refuse recycling schedules between the Government and the local communities
- iii) Manage public toilets in the markets;
- iv) Manage all waste disposal within their areas;
- v) Dumpsite management;
- vi) Manage exhausting of premises off- liquid waste;
- vii) Any other duties as may be assigned from time to time.

**Requirements for Appointment**

For appointment to this grade, an officer must have: -

- i. Kenya Certificate of Secondary Education (KCSE) mean grade D- (minus) or equivalent qualification from a recognized institution;
- ii. Certificate in computer application skills; and



- iii. Demonstrated merit and ability in supervisory role.

Note: The vacant positions are in the following markets: **Tawa, Kalawa, Malili, Salama, Mavindini, Makindu, Kibwezi, Ulu, Kalawani, Kikima, Makutano/Mathanguni and Kiundwani.**

### **HOW TO APPLY**

Written applications enclosing current Curriculum Vitae, copies of academic and professional certificates, birth certificate and ID card **clearly indicating the Market centre** on the **ENVELOPE** should be submitted in a sealed envelope and addressed to:

**The Secretary/CEO  
Makueni County Public Service Board  
P.O. Box 49 - 90300  
MAKUENI**

Or delivered by hand at the reception desk at Makueni County Public Service Board Offices located at ACK Building along Mwaani Girls' Road on or before **the close of business on Wednesday 21<sup>st</sup> May, 2025.**

**NOTE:**

- (i) The Job Application Form (revised 2022) can be downloaded from the County Public Service Board website; [www.makuenipsb.go.ke](http://www.makuenipsb.go.ke)
- (ii) Only shortlisted candidates will be contacted. If you do not hear from us, please consider your application unsuccessful;
- (iii) Shortlisted candidates will be required to produce originals of their National Identity card, birth certificate, academic certificates and testimonials at the interview;
- (iv) Academic Qualifications of external origin **MUST** be accompanied with a recognition and equation certificate from the relevant body in Kenya;
- (v) Canvassing for appointment to the position will lead to automatic disqualification.
- (vi) Please note that it is a criminal offence to present fake certificates;
- (vii) The Makueni County Government is an equal opportunity employer; **Youth, Women, Persons with Disabilities and other disadvantaged persons** are encouraged to apply.
- (viii) Affirmative action as stipulated in the constitution shall be applied;
- (ix) The successful candidates will be required to present the relevant documents in compliance with Chapter 6 of the Constitution of Kenya;
- (x) **The Board does not charge a fee at any stage of the recruitment process. Payment of any form of fee will lead to automatic disqualification.**

  
Secretary/CEO  
**MAKUENI COUNTY PUBLIC SERVICE BOARD**  
