

POSITION ANNOUNCEMENT TEMPORARY ASSISTANTS MARKET SUPERVISION

The Capital Markets Authority is a statutory agency charged with the responsibility of regulating and developing an efficient capital market in Kenya. The Authority invites applications for the following position:

TEMPORARY ASSISTANT – AML/CFT/CPF – 2 POSITIONS

Reporting to the Senior Manager, Market Supervision, the role will be responsible for supporting the Market Supervision Division in implementing and enforcing compliance with Anti-Money Laundering (AML), Combating the Financing of Terrorism (CFT), and Countering the Financing of Proliferation (CPF) regulations

Contract Period: Six (6) Months Fixed Term Contract

The key responsibilities for the position;

- 1) Conducting AML/CFT/CPF risk profiling and onsite inspections for all market intermediaries, under equity, online forex, commodities among others.
- 2) Support market supervision in supervising entities to ensure compliance with anti-money laundering, combating financing of terrorism and countering proliferation financing.
- 3) Conduct offsite monitoring and prepare relevant reports;
- 4) Support Market supervision department in conducting AML/CFT/CPF sensitizations and awareness
- 5) Carry out the responsibilities of a relationship manager as stipulated in the market supervision RM policy and market supervision inspection manual
- 6) Participating in AML/CFT/CPF engagements with external stakeholders;
- 7) Any other AML & CFT & CPF related tasks as well as compliance & risk work as may be assigned from time to time.

Minimum Qualifications and Experience

- a) Bachelor's degree in law, Finance, Criminology, International relations, Business or relevant field;
- b) At least 2 years' experience in the financial markets on AML/CFT matters with a good understanding of AML/CFT/CPF laws and the basic preventive measures i.e., Customer Due Diligence, Enhanced Due Diligence, Beneficial Ownership, Politically Exposed Persons, Suspicious Transaction Reporting and Targeted Financial sanctions (TFS)
- c) Possession of an Association of Certified Anti-Money Laundering Specialists (ACAMS) qualification will be an added advantage.

Key skills, Knowledge and Competencies

- a) Attention to details;
- b) Analytical and investigative skills;
- c) Problem-Solving and Judgment skills;
- d) Technical skills;
- e) Ability to interpret information and make decisions based on the information; and
- f) Excellent communication, report writing skills and interpersonal skills.

Please [Click Here](#) and apply. Applications should be received on or before **June 23, 2025**.

Note: Please provide complete and accurate information pertaining to the instructions provided in the e-recruitment portal. Only shortlisted candidates will be contacted for interviews.

“Capital Markets Authority is an Equal Opportunity Employer. Persons living with disabilities are encouraged to apply”.

THE CAPITAL MARKETS AUTHORITY DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS.