

SENIOR NETWORKS AND SECURITY OFFICER (1 POST)

Job purpose:

Reporting to the Information and Communication Technology Manager. The Senior Networks and Security officer is responsible for the design, implementation, optimization and maintenance of the Sacco network and telecommunications components, server infrastructure, endpoint devices and related hardware in line with business requirements and strategic priorities.

Key Duties & Responsibilities:

- Spearhead the IT security function, drive the IT security operations, strategy, and implementation to protect the business from security threats and cyber-hacking.
- Work closely with the ICT Manager to devise and implement security policies and procedures to comply with industry standards and regulations.
- Perform IT security risk assessments and report on ways to minimize threats while ensuring updated ICT risk register is always in place.
- Ensure establishment, maintenance and regular monitoring of a robust disaster recovery and business continuity plans and ensure regular testing and reporting.
- Work closely with the organization's ICT security service providers in ensuring that the recommendations are reported, documented, and implemented in good time.
- Oversee and implement Sacco's cyber security program and enforce the cyber security policy/framework.
- Establish mechanisms for monitoring, diagnosing, testing, and troubleshooting computer and telecommunications networks with a view to continuously enhancing availability.
- Ensure the availability of detailed documentation relating to network and telecommunications infrastructure.
- Assist the ICT Manager in the development and implementation of policies, procedures, standards, and baselines to guide the deployment, use and disposal of IT infrastructure and network assets.
- Ensure continuous patching and upgrade of critical IT systems and network equipment to ensure compliance and protection from cyber threats and other vulnerabilities.
- Oversee the administration of user accounts, permissions, and access rights in Active Directory in line with information security policy.

- Conduct research and make recommendations on network products, services, protocols, and standards in support of network procurement and development efforts.
- Perform any other responsibility as allocated from time to time

Knowledge: Qualifications & Experience

- Bachelor's Degree in IT/Computer Science /Computer engineering or any other related course is a requirement
- Minimum of 5 years relevant and progressive work experience with proven IT security experience, preferably in a financial institution.
- Certification in network security.
- Certified Information Security Professional
- Cisco/Checkpoint Certified Security Administrator
- Project management qualification is desirable.
- Extensive experience in the use of Microsoft Office including MS Visio and MS Project.

Personal Attributes required for this role:

- Analytical skills.
- Decision making and problem-solving skills.
- Innovation and creativity.
- Leadership skills.
- Project management skills.
- Communication skills.
- Interpersonal skills.

HOW TO APPLY

Interested candidates meeting the above requirements should download and fill the application form online through <https://forms.office.com/r/S7TGUa7ijb>

After filling the data form, proceed and Send an Application Letter with a detailed Curriculum Vitae (CV) to jobs@kimisitusacco.or.ke

The data form must be filled in full. Incomplete forms will be disqualified.

To be considered for this role, your application must be received by 5.00P.M on Monday, 30th June 2025. Clearly state the position you are applying for in the subject of the email.

Only shortlisted candidates will be contacted. People living with disabilities are encouraged to apply.

Kimisitu DT Sacco Ltd never asks for money in return for advancement in any recruitment process. If you are ever asked for a fee, please report to Kimisitu DT Sacco Ltd on 0709 136000 or jobs@kimisitusacco.or.ke.

Kimisitu DT Sacco Ltd is an equal opportunity employer