



REPUBLIC OF KENYA
COUNTY GOVERNMENT OF TURKANA



COUNTY PUBLIC SERVICE BOARD

Turkana County Public Service Board invites applications from competent and qualified persons to fill the following advertised positions:

REF: TUR/CPSB/111/2025/2026 COUNTY CHIEF OFFICER, JOB GROUP "S",
THREE POSTS (3)
Terms of Service: Local Contract

Duties and Responsibilities:

Reporting to the respective County Executive Committee Members, the Officers will be the Accounting and Authorized Officer for the Department and will also be responsible for the following:-

- i) General administration and coordination of the respective County Department.
- ii) Development, implementation and review of policies, Sector Plans and Budgets.
- iii) Overseeing management of Departmental resources, preparation of budget estimates, annual work plans and Programmes.
- iv) Formulation and implementation of effective programs aligned to County visions and sector goals
- v) Implementation and monitoring of the Performance Management system.
- vi) Organizing and coordinating consultative forums with Stakeholders
- vii) Promotion of National Values and Principles of Good Governance as outlined in Articles 10 and 232 of the Constitution of Kenya.
- viii) Ensure effective service delivery through implementation of laid out policies and regulations.
 - a. Knowledge and understanding of Public Procurement Regulations and Guidelines
 - b. Knowledge and understanding of Public Finance Management and controls
 - c. Knowledge and understanding of Human Resource Management in Public Sector
- ix) Any other duties as may be assigned from time to time.

Requirements for Appointment:-

- a) Be a Kenyan Citizen
- b) Be in possession of a first degree in a relevant field from a University recognized in Kenya.
- c) Have relevant knowledge and experience of not less than ten (10) years in a Senior Management position in Public Service or Private Sector.
- d) Demonstrate understanding of Devolved Governance.
- e) Be a strategic and result oriented individual and able to work under pressure to meet strict deadlines.
- f) Satisfy the requirements of Chapter Six of the Constitution of Kenya 2010 on Leadership and Integrity.
- g) Have knowledge and experience in Programme Based Budgeting, Planning and Financial analysis.
- h) Demonstrate thorough understanding of County development objectives and Kenya Vision 2030.
- i) Have Effective Communication Skills and a Master's degree in a relevant field will be an added advantage.



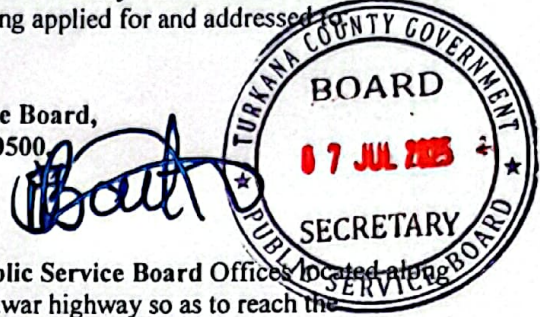
Details of the Job Description and Job Requirements are available at www.turkana.go.ke and www.nca.go.ke

HOW TO APPLY

Written applications, CV's, copies of Certificates, Testimonials and Identity Card should be submitted in a sealed envelope clearly marked on the left side the position being applied for and addressed to

The Secretary,
Turkana County Public Service Board,
P.O. BOX 05, Lodwar, – 30500

OR



Delivered by hand at the reception desk at Turkana County Public Service Board Offices located along Nawoitong road opposite Lodwar Club located off Kitale –Lodwar highway so as to reach the undersigned on or before **Monday 21st July, 2025** by 5.00pm (East African Time).

Important information to all candidates;

- ❖ Only shortlisted candidates will be contacted
- ❖ Candidates with foreign certificates should seek for equation certification from Commission of University Education
- ❖ Any form of canvassing or lobbying will lead to automatic disqualification

N/B Youth, Women and Persons Living with disability (PWDs) are encouraged to apply