



## PUBLIC SERVICE COMMISSION

### Our Vision

*"A citizen-centric public service"*

### Our Mission

*"To transform the public service for efficient and effective service delivery"*

## VACANT POSITIONS IN PUBLIC SERVICE

### MINISTRY OF LANDS PUBLIC WORKS, HOUSING AND URBAN DEVELOPMENT (STATE DEPARTMENT FOR LANDS AND PHYSICAL PLANNING)

Applications are invited from qualified persons for the positions shown below.

V/NO.	POST	GRADE	NO. OF VACANCIES
150/2025	Deputy Chief Land Registrar	CSG 5	2
151/2025	Senior Deputy Director Land Valuation	CSG 5	2
152/2025	Deputy Director Research	CSG 6	1

The details of the posts and mode of application can be accessed on the Commission's website.

Interested and qualified persons are required to make their applications ONLINE through the Commission website [www.publicservice.go.ke](http://www.publicservice.go.ke). or jobs portal [www.psckjobs.go.ke](http://www.psckjobs.go.ke) so as to reach the Commission on or before **19<sup>th</sup> August 2025** latest **5.00pm (East African Time)**

**Caution:** Beware of fraudsters soliciting for bribes from the public while masquerading as Commission staff. Public Service Commission does not charge any fee for job applications, shortlisting, interviews or appointments.

SECRETARY/CEO  
PUBLIC SERVICE COMMISSION



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## ADVERTISEMENT OF VACANT POSITIONS IN THE PUBLIC SERVICE

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### Please Note:

- (i) Applicants should provide all the details requested for in the advertisement. It is an offence to include incorrect information in the application. Details of academic and professional certificates not obtained by closure of the advert should not be included.
- (ii) Only shortlisted and successful applicants will be contacted.
- (iii) Canvassing in any form will lead to automatic disqualification.
- (iv) The Public Service Commission is committed to implementing the provisions of the Constitution - Chapter 232 (1) on fair competition and merit, representation of Kenya's diverse communities and affording equal employment opportunities to men and women, members of all ethnic groups and persons with disabilities. **THEREFORE, PEOPLE WITH DISABILITIES, THE MARGINALIZED AND THE MINORITIES ARE ENCOURAGED TO APPLY.**
- (v) **Shortlisted candidates** shall be required to produce **originals** of following documents during interviews:
  - a) National Identity Card, academic and professional certificates and transcripts; and
  - b) Commission for University Education (CUE) Recognition/Equation Certificate for degrees, Diplomas or Certificates awarded by foreign universities/Institutions.
- (vi) Serving officers shall be required to produce **the original letter of appointment** to their current substantive post during the interview.
- (vii) It is a criminal offence to present fake certificates/documents.
- (viii) **Beware of fraudsters soliciting for bribes from the public while masquerading as Commission staff. Public Service Commission does not charge any fee for job applications, shortlisting, interviews or appointments**

Applications should reach the Commission **on or before 19<sup>th</sup> August 2025 latest 5.00 p.m. (East African Time)**

## VACANCIES IN THE MINISTRY OF LANDS, PUBLIC WORKS, HOUSING AND URBAN DEVELOPMENT

### STATE DEPARTMENT FOR LANDS AND PHYSICAL PLANNING

#### DEPUTY CHIEF LAND REGISTRAR - TWO (2) POSTS - V/NO. 150/2025

Basic Salary Scale:	Ksh 146,360 p.m. – 266,750 p.m.	(CSG 5)
House Allowance:	Ksh 52,000 - Ksh 60,000 p.m.	
Commuter Allowance:	Ksh 20,000 p.m.	
Leave Allowance:	As provided in the Civil Service.	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service:	Permanent and Pensionable.	

#### For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of three (3) years in the grade of Senior Assistant Chief Land Registrar, CSG 6 or in a comparable and relevant position in the public service;
- (ii) a Bachelor's Degree in any of the following disciplines: Law (with a Post Graduate Diploma in Law and admission as an advocate of the High Court of Kenya), Land Economics, Land Survey or its equivalent qualification from a university recognized in Kenya;
- (iii) a Master's Degree in any of the disciplines: Law, Land Economics, Land Survey or its equivalent qualification from a university recognized in Kenya;
- (iv) membership to a relevant professional body;
- (v) thorough knowledge of the various land registration laws and related statutes; and
- (vi) demonstrated professional competence and capability to manage, supervise, direct and co-ordinate all land registration matters effectively.

#### Duties and responsibilities will include: -

- (i) coordinating development, implementation and review of land registration policies, strategies and programmes;
- (ii) interpreting, implementing and enforcing relevant land registration statutes and regulations;
- (iii) coordinating formulation of practice instructions and guidelines for implementation of the land registration policies and strategies;
- (iv) coordinating investigations and overseeing responses and attendance to court summons on land registration matters;
- (v) coordinating collection, adjudication, refund and recovery of stamp duties and land registration fees and penalties;
- (vi) coordinating land registrations appeal and resolving complaints on land registration matters;
- (vii) coordinating conversion of land registration records from one statute to another;

- (viii) coordinating preparation of certificate of incorporation under Trustees Perpetual Succession Act (Cap. 164);
- (ix) coordinating collection of revenue from land registration transactions;
- (x) coordinating inspection of processes and procedures of land registration units and analyzing land registration reports;
- (xi) approving, gazetting and replacement of lost titles;
- (xii) maintaining a database of registered land countrywide; and
- (xiii) preparation and submission of an annual reports on the state of land registration matters;

#### **SENIOR DEPUTY DIRECTOR LAND VALUATION - TWO (2) POSTS - V/No. 151/2025**

<b>Basic Salary Scale:</b>	<b>Ksh 146,360 p.m. – 266,750 p.m.</b>	<b>(CSG 5)</b>
<b>House Allowance:</b>	<b>Ksh 52,000 - Ksh 60,000 p.m.</b>	
<b>Commuter Allowance:</b>	<b>Ksh 20,000 p.m.</b>	
<b>Leave Allowance:</b>	<b>As provided in the Civil Service.</b>	
<b>Annual Leave:</b>	<b>30 working days per financial year</b>	
<b>Medical Cover:</b>	<b>As provided by the government</b>	
<b>Terms of Service:</b>	<b>Permanent and Pensionable.</b>	

#### **For appointment to this grade, a candidate must have: -**

- (i) served for a minimum period of three (3) years in the grade of Deputy Director, Valuation Services, CSG 6 or in a comparable and relevant position in the public service;
- (ii) a Bachelor's Degree in any of the following disciplines: Land Economics, Real Estate and Property Studies or its equivalent qualification from a university recognized in Kenya;
- (iii) a Master's Degree in any of the following disciplines: Property Valuation, Estate Management, Property Studies, Real Estate or its equivalent qualification from a university recognized in Kenya;
- (iv) membership to the Institution of Surveyors of Kenya (ISK), Valuation and Estate Management Surveyors Chapter;
- (v) been registered by the Valuers Registration Board; and
- (vi) demonstrated managerial and professional competence in work performance and results.

#### **Duties and responsibilities at this level will include: -**

- (i) initiating development and review of valuation policies, strategies, plans and programmes;
- (ii) enforcing relevant provisions of various statutes relating to valuation;
- (iii) coordinating development and review of the National Land Value Index;
- (iv) initiating and supervising preparation of valuation rolls and supplementary valuation rolls;
- (v) initiating and reviewing research on emerging value trends and valuation issues;
- (vi) coordinating, monitoring and evaluating valuation projects and programmes;
- (vii) coordinating investigations on valuation disputes and appeals;
- (viii) overseeing valuation for arbitration purposes for courts, quasi-judicial bodies and tribunals;
- (ix) coordinating setting of performance targets and preparation of annual workplans, procurement plans and performance contracting process;

- (x) preparing reports on the impact of infrastructural projects on land values;
- (xi) representing the public sector Valuers in the Valuers and Estate Agents Registration Boards; and
- (xii) preparing progress, reports on valuation; and mentoring and developing staff.

#### **DEPUTY DIRECTOR RESEARCH – ONE (1) POST - V/No. 152/2025**

<b>Basic Salary Scale:</b>	<b>Ksh 105,570 p.m. – 182,890 p.m.</b>	<b>(CSG 6)</b>
<b>House Allowance:</b>	<b>Ksh 25,000 - Ksh 50,000 p.m.</b>	
<b>Commuter Allowance:</b>	<b>Ksh 16,000 p.m.</b>	
<b>Leave Allowance:</b>	<b>As provided in the Civil Service.</b>	
<b>Annual Leave:</b>	<b>30 working days per financial year</b>	
<b>Medical Cover:</b>	<b>As provided by the government</b>	
<b>Terms of Service:</b>	<b>Permanent and Pensionable.</b>	

#### **For appointment to this grade, a candidate must have: -**

- (i) served in the grade of Assistant Director, Research, CSG 7, for a minimum period of three (3) years or in a comparable and relevant position in the public service;
- (ii) a Bachelor's Degree in any of the following fields: Geomatics Engineering, Land Economics, Geospatial Information Systems, Geographical Information System, Environmental Planning and Management, Geospatial Engineering, Land Survey, Law (LLB), Land Administration, Geography, Photogrammetry, Urban and Regional Planning, Computer Science/ICT, Software Engineering, Mathematics and Computer Science, or equivalent qualification from a university a recognized in Kenya;
- (iii) a Master's Degree in any of the following fields: Geomatics Engineering, Valuation and Property Management, Geospatial Information Systems, Geographical Information System, Environmental Planning and Management Geospatial Engineering, Land Management; Laws (LLM), Geography, Urban and Regional Planning, Computer Science, Information Technology, Software Engineering, Mathematics and Computer Science, or equivalent qualification from a university recognized in Kenya;
- (iv) membership to a relevant professional body where applicable;
- (v) meet requirements of Chapter Six (6) of the Constitution of Kenya; and
- (vi) demonstrated managerial and administrative capability, and professional competence and results.

#### **Duties and Responsibilities**

- (i) initiating formulation, implementation and review of research and innovation policies, standards, strategies and guidelines;
- (ii) overseeing the development of research proposals and programmes;
- (iii) spearheading research on land matters;
- (iv) promoting and facilitating leading edge research including collaborating interdepartmental research in areas related to lands;
- (v) coordinating the acquisition of intellectual property rights;
- (vi) overseeing generation and dissemination of research information on land matters in liaison with the technical directorates;
- (vii) overseeing the management of resource information center for Lands matters;

- (viii) coordinating development, implementation and reviewing of knowledge management framework for the lands sector;
- (ix) initiating monitoring of legislations and administrative acts relating to or impacting on the lands sectors and make appropriate recommendations;
- (x) spearheading capacity building and transfer of knowledge to the society through outreach and collaborative research on land matters;
- (xi) coordinating the establishment of a nexus between the Ministry, partners and relevant stakeholders on research and innovation;
- (xii) developing modalities for collaboration with external consultants and research institutions;
- (xiii) overseeing development of strategies to ensure quality control of products and services in the land sector;
- (xiv) spearheading local and international partnerships to enrich research and innovation programmes; and
- (xv) initiating research and benchmark studies on best practices in lands matters.

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