



OFFICE OF THE REGISTRAR [ADMINISTRATION AND HUMAN CAPITAL]

ADVERT REF: LU/ADMIN/R[ADMIN]/132/EA/108

TUESDAY, AUGUST 19TH, 2025

EXTERNAL ADVERTISEMENT

DECLARATION OF A VACANCY FOR THE POSITION OF ASSISTANT FARM MANAGER – GRADE AD - X

Laikipia University [LU] is a Public Chartered University located approximately 11 km from Nyahururu Town and 50 km from Nakuru City, along the Nyahururu-Nakuru Highway. LU is a Premier University endowed with a serene environment conducive for teaching, learning and academic excellence.

The University's vision is to Nurture and Transform for the World. The mission is to contribute to the World through *Education, Research, Training, Consultancy, Innovation, Outreach and Collaboration*. To effectively fulfil its mandate, the University invites applications from suitably qualified candidates with excellent credentials to be considered for appointment to the position of **Assistant Farm Manager - Grade AD - X** of Laikipia University.

POSITION	ASSISTANT FARM - MANAGER - GRADE AD - X
VACANCY REF NO.	LU/AD/28/8/EA/ASFM/2025
TERMS OF SERVICE	THREE [3] YEARS' CONTRACT WITH ELIGIBILITY FOR RE-APPOINTMENT UPON SATISFACTORY PERFORMANCE
<p>Reports To: The University Farm Manager.</p> <p>DUTIES AND RESPONSIBILITIES: The Assistant Farm Manager shall be expected to:</p> <ol style="list-style-type: none"> 1. Implement farm policies and strategies; 2. Implement livestock production and management; 3. Maintain farm implements and equipment; and 4. Develop and implementing farm operations; 5. Ensure quality standards are maintained; 6. Ensure that staff understand forward plans and schedules for planting and harvesting; 7. Implement sales and purchases of livestock, farm equipment, crops and agricultural products; 8. Participate in recruitment, training and instructing and supervising farm workers; 9. Supervise planting and harvesting and ensuring staff understand expectations; 10. Ensuring seeds, fertilizers, pesticides, and other supplies are regularly restocked; 11. Scheduling repairs, maintenance, and replacement of equipment and machinery; 12. Marketing and sales of farm produce; and 13. Ensuring all staff at the farm department adhere to health and safety regulations; 	

Vision : Nurture and Transform for the World.

Mission: To contribute to the world through Education, Research, Training, Consultancy, Innovation, Outreach, and Collaboration.

ACADEMIC AND PROFESSIONAL REQUIREMENTS:

For appointment to this grade a candidate MUST have;

- a. BSc. in Agriculture, Crop Science or Agribusiness Management/ Agricultural Economics;
- b. Computer Literacy;
- c. Attendance of a senior management or other professional course lasting more than four weeks will be an added advantage;
- d. Membership to a relevant professional body;
- e. Exemplary work performance; and
- f. **Experience:** A candidate must have cumulative nine [9] years' experience in Farm Management.

HOW TO APPLY:

Interested and qualified applicants should submit to the undersigned:-

1. An application letter containing email address, day time telephone contacts and, detailed Curriculum Vitae [detailing academic qualifications, professional experience, membership to professional associations, and names, telephone numbers and contact addresses of three referees;], and certified copies of both academic and professional certificates;
2. Comply with the requirements of Chapter six [6] of the Constitution;
3. In addition to the hard copies, submit a **running PDF file [soft copy]** of the whole package of application specified in one [1] above, to recruitment@laikipia.ac.ke;
4. Ten [10] hard copies of the application **specified in [1 above]** and referees' confidential reports on the applicants' suitability for the post should be sent to the under-signed via registered mail or courier or delivered by hand in an envelope marked with the Reference for the Position Applied at the Top Left-Hand Side of the envelope to be received on or before close of business on **Friday, August 29th, 2025.**

**The Registrar
Administration and Human Capital [AHC]
Laikipia University
P. O. Box 1100 – 20300
Nyahururu, KENYA**

NOTE:

1. The successful candidate upon receipt of an offer of appointment will be required to submit valid clearances from Kenya Revenue Authority; Higher Education Loans Board; Ethics and Anti-Corruption Commission; Criminal Investigation Department [Certificate of Good Conduct]; and Registered Credit Reference Bureau.
2. Laikipia University is an Equal Employment Opportunity employer and as such, all suitably qualified applicants of either gender, persons with disabilities [PWDs] and those from marginalized group/areas are encouraged to apply.
Only shortlisted candidates will be contacted.