REPUBLIC OF KENYA

IPOA Independent Policing Oversight Authority

ADVERTISEMENT FOR VACANCY CHAIRPERSON AND MEMBER OF THE AUDIT COMMITTEE 29/04201

Pursuant to Section 73(5) of the Public Finance Management Act. 2012 on Establishment of Audit Committees in all public entities, the Independent Policing Oversight Authority (IPOA) wishes to recruit two Audit Committee members, one of whom shall be appointed the Chairperson of the Committee.

As per guidelines issued by the Cabinet Secretary, the National Treasury, through Kenya Gazette Notice Vol CX Viii No. 40 of 15th April 2016, the Authority invites suitably qualified Kenyans to apply for the two positions.

Job purpose

The purpose of the Committee is to assist the Authority to fulfill its oversight responsibilities in respect to financial and governance reporting, process and systems internal control, risk management, internal audit, and monitoring compliance with policy, laws, regulations and the code of conduct.

Reporting

The risk and audit committee shall report to the IPOA Board.

Terms of Appointment

1. The members shall serve on a part-time basis for a period of three (3) years and may be eligible for re-appointment for a further one term only, subject to satisfactory performance
2. The members will be entitled to allowances as determined by the Salaries and Remuneration Commission (SRC) from time to time.
3. The Risk and Audit Committee shall meet at least four times annually, and may from time to time meet on special notice.

Requirements for Appointment

2. Member of the Audit Committee (1 Post)

The duties and responsibilities of committee member shall include:

1. Active participation in committee meetings.
2. Provide oversight and assurance on governance, risk management and control processes and make appropriate recommendations to the Authority Board.
3. Follow up on the implementation of recommendations made by internal and external audits.

4. Perform the roles and responsibilities as laid out in the PFM National Government Regulations 2015 as well as the Audit Committee Guidelines for National Government 2016.

For appointment as Member of the Committee, one should:

1. Be a Kenyan citizen.
2. Possess minimum of a bachelor's degree in any of the following disciplines: Commerce (Accounting/Finance option), Economics, Mathematics, Statistics, Auditing, Business Administration or its equivalent qualification from a recognized university.
3. Be a member of good standing of a professional body such as ICPAK, ACCA, IIA or any relevant professional body.
4. Have served at senior management level for at least 6 years with proven experience.
5. Have in-depth understanding of the relevant legislation, best practices and emerging issues in accounting, auditing, financial management, risk management, human resources, procurement, governance and other related fields.
6. Have a good understanding of the objects and functions of the Authority to which he/she is to be appointed.
7. Be a person of integrity and satisfy the requirements of Chapter six of the Constitution.
8. Not be a present or past employee of the Authority and shall not have served as an employee or agent of any organization which has carried out any business with the Authority in the last two (2) years.
9. Not be a holder of a political office.