

THE SELECTION PANEL FOR THE RECRUITMENT
of
**NOMINEES FOR APPOINTMENT AS THE CHAIRPERSON OF THE PUBLIC
SERVICE COMMISSION**



**CALL FOR APPLICATIONS FOR THE
POSITION OF CHAIRPERSON OF THE PUBLIC SERVICE COMMISSION**

The Selection Panel for the Recruitment of Nominees for Appointment as Chairperson of the Public Service Commission invites applications from suitably qualified persons for consideration for nomination for the position of the **Chairperson** of the Public Service Commission.

A. QUALIFICATIONS FOR APPOINTMENT

A person shall be qualified for appointment as Chairperson of the Public Service Commission if that person-

- (a) is a citizen of Kenya;
- (b) holds a degree from a university recognized in Kenya;
- (c) has at least ten years' experience in their respective profession;
- (d) has at least six years' experience in a managerial position either in the public or private sector; and
- (e) meets the requirements of leadership and integrity in Chapter Six of the Constitution.

B. GROUNDS FOR DISQUALIFICATION

A person is not eligible for appointment as a chairperson of the Public Service Commission if such person-

1. has, at any time within the preceding five years, held office, or stood for election* as -
 - (a) a member of Parliament or County Assembly; or

- (b) a member of the governing body of a political party; or
- 2. holds any state office; or;
- 3. is, or has at any one time been, a candidate for election as a member of Parliament or of a County Assembly*; or
- 4. is or has at any time been, the holder of an office in any political organization that sponsors or otherwise supports, or has at any time sponsored or otherwise supported, a candidate for election as a member of Parliament or of a County Assembly*; or
- 5. is an undischarged bankrupt; or
- 6. has been removed from office for contravening the provisions of the Constitution or any law.

Note*: Paragraphs (1), (3) and (4) cease to apply to a person after two general elections for Parliament have been held since the person ceased to be such a candidate or office holder.

C. TENURE OF APPOINTMENT

Single non-renewable term of six (6) years.

D. TERMS OF SERVICE

- (i) Full time
- (ii) Shall not hold any other office or employment for profit whether public or private.
- (iii) Remuneration and benefits for the position are as set out by the Salaries and Remuneration Commission.

E. HOW TO APPLY

- (i) All applications should be accompanied by detailed curriculum vitae, certified true copies of their academic and professional certificates, National Identity card or Passport, together with testimonials and other relevant supporting documents.
- (ii) The applications should be clearly and appropriately marked as follows-

(a) **Application for the Position of the Chairperson, Public Service Commission.**

(iii) All Applications should be addressed to:

The Chairperson
Selection Panel for the Recruitment of Nominees for
Appointment as Chairperson of the Public Service Commission
P. O. Box 62345-00200
NAIROBI

(iv) All applications should be delivered in any of the following ways-

(a) **Hand delivery to:**

Third Floor, Room 306
Harambee House
Harambee Avenue
NAIROBI
(Monday - Friday between 8.00am -5.00pm)

(b) **Online through:**

Email to: chairpsc.selection2025@cabinet.go.ke
(Send scanned and certified true copies of the requisite documents together with the application)

(c) **The Post Office in ordinary or registered mail.**

Important Note:

- (i) Names of all applicants and the interview schedule of the shortlisted candidates shall be published in the Kenya Gazette, the Public Service Commission website (www.publicservice.go.ke) and in two daily newspapers on lapse of the application time.
- (ii) Shortlisted candidates shall be required to produce **originals** of their Identity Cards or Passports, academic and professional certificates, transcripts and testimonials during the interview.
- (iii) Further to (ii) above, shortlisted candidates will be required to present **VALID** clearance certificates from the following institutions during the interview-

- Kenya Revenue Authority (Tax Compliance Certificate)
- Higher Education Loans Board (Clearance Certificate)
- Ethics and Anti-Corruption Commission (Self Declaration form)
- Credit Reference Bureau (Credit Report and certificate of clearance); and
- Police Clearance Certificate (DCI Clearance certificate)

(iv) Canvassing for the position will lead to automatic disqualification.

(v) It is a criminal offence to produce fake certificates during the interview or to impersonate.

(vi) The candidate nominated shall be required to go through the National Assembly for vetting and approval pursuant to Public Appointments (Parliamentary Approval Act, Cap 7F).

(vii) It is the responsibility of the applicant to ensure that the submitted application reaches the Chairperson of the Selection Panel by the appointed time.

Persons with disabilities, Women, the minorities and marginalized are encouraged to apply.

All applications should reach the Chairperson of the Selection Panel not later than **Friday 28th November, 2025 at 5.00 p.m. (East African Time).**

Mr. Arthur A. Osiya, CBS

Chairperson

**Selection Panel for the Recruitment of Nominees for the
Appointment as Chairperson of the Public Service Commission**