

EXTERNAL ADVERTISEMENT - NO. 01 OF 11/2025
DECLARATION OF VACANCIES

POSITION: COUNTY CHIEF OFFICER, LIVESTOCK, VETERINARY SERVICES AND FISHERIES, JOB GROUP CPSB 02/'S' – (1 POST)

Basic Salary Scale: Kshs. 137,070 x 6,570 – 143,640 x 6,770 – 150,410 x 6,960 – 157,370 x 7,160 – 164,530x7,820 – 172,350x13,680 – 186,030 x 16,980 – 203,010p.m.

The Chief Officer will be responsible to the respective County Executive Committee Member for the administration of the County Department. Specific duties will include:

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b) Requirements for Appointment

For appointment to this position, a person should:

- a) Be a Kenyan citizen;
- b) Hold a Bachelor's degree from a university recognized in Kenya;
- c) Possession of a Master's degree in the relevant field will be an added advantage;
- d) Have at least ten (10) years relevant professional experience, five (5) years of which should be in a leadership position or a senior management level in the Public Service or Private Sector;
- e) Have a proven experience in managing resources in a high performing organization;
- f) Possess knowledge and skills in any of the following areas: Project Planning and Management; Public Financial Management; Human Resource Management; Conflict Resolution Management; Strategic Management and Leadership;
- g) Have excellent communication, organization and interpersonal skills;
- h) Have membership to a professional body;
- i) Demonstrate thorough understanding of county development objectives and Vision 2030;
- j) Be a strategic thinker and results oriented;
- k) Have capacity to work under pressure to meet strict timelines; and
- l) Meet the requirements prescribed in Chapter six of the Constitution on leadership and integrity.

PLEASE NOTE:

1. All serving officers in the County Public Service, who are interested in the above position **MUST** clearly indicate on the application form: -
 - a) The officers Payroll Number
 - b) Date of First Appointment
 - c) Date of Current Appointment
 - d) Substantive designation and Job Group.
2. Only shortlisted and successful candidates will be contacted;
3. During interviews, shortlisted candidates will be required to produce the following **original documents**: - National Identity Card, Academic and Professional Certificates and Current Payslip (for the Month of October, 2025)
4. The County Government of Kakamega is an equal opportunity employer. Female candidates and persons with Disabilities (PwDs) are encouraged to apply.
5. Successful candidates will be required to get clearance from: -
 - a) Kenya Revenue Authority;
 - b) Higher Education Loan Board;
 - c) Ethics and Anticorruption Commission; and
 - d) A registered Credit Reference Bureau.
6. Canvassing in any form will lead to automatic disqualification.

HOW TO APPLY

All applicants should **click** on the **Our Job Offers Option** on the County Website **www.kakamega.go.ke**, fill the Application Form and submit it **ONLINE** on or before **Friday, 5th December, 2025** at **11.59 P.M.**
N/B: No hard copy or emailed applications to the Board's official email kakamegacpsb@gmail.com will be accepted.

Applicants are advised to provide accurate information when making applications, those who give false information regarding their credentials and qualifications will be automatically disqualified.

PLEASE NOTE: Kakamega County Public Service Board (KCPSB) **DOES NOT** use Agents nor charge **ANY FEE** at any stage of the recruitment and selection process. Our official communication channels are; email address kakamegacpsb@gmail.com and phone number **0745888999** ONLY.

SECRETARY/CEO, CPSB