



KENYATTA NATIONAL HOSPITAL

VACANCY

Kenyatta National Hospital is a government state corporation whose vision is to be a world class referral hospital in the provision of innovative and specialized healthcare. The Hospital seeks to recruit dynamic, highly motivated, innovative and experienced individuals to fill the following vacant positions.

1) CHIEF MEDICAL SPECIALIST (PEDIATRIC 1), (PATHOLOGY 1) & (OBS & GYNAECOLOGY 1), JOB GROUP KNH 3

Job Purpose

Reporting to the Director, Surgical Services through the Head of Department, the Chief Medical Specialist will be responsible and accountable for patients under his/her care.

Duties and Responsibilities

- a) Take the lead in clinical decision making for specialized quality in patient and outpatient care that includes provision of promotive, preventive, curative and rehabilitative services;
- b) Formulate and review health policies, strategies and guidelines;
- c) Participate in formulation of national health planning;
- d) Plan and manage hospital programmes;
- e) Ensure adherence to health standards and guidelines;
- f) Plan and manage capacity development including guiding, training, mentoring and coaching of staff in the respective specialities;
- g) Evaluate provision of services within the speciality;
- h) Lead committees as assigned by HOD or other appointing authority;
- i) Spearhead research activities in the speciality;
- j) Act as Head of Department as and when required;
- k) Providing clinical guidance on the management of complicated medical or surgical cases;
- l) Offering efficient and high standards of specialized clinical care to patients in the wards and speciality clinics;
- m) Discussing procedures, investigation reports and prescribed treatments with patients or next of kin;
- n) Performing specialized diagnostic, therapeutic and medical procedures;
- o) Providing specialized training to health professionals in various medical disciplines;
- p) Supervising and mentoring medical specialists in training, medical officers,

- medical intern and other students;
- q) Performing Medico-legal duties including filling of P3 forms, court attendance and forensic duties;
 - r) Spearhead community diagnosis, preventive & promotive care and treatment;
 - s) Documentation of patient data and utilization to benefit the customer and service provider;
 - t) Conduct disease surveillance, develop and implement prevention and control measures;
 - u) Conducting biomedical research & clinical audits and implementing the findings;
 - v) Participating in multi-disciplinary clinical care committees;
 - w) Participating in the preparation of departmental procurement plans, development of specifications and tender evaluation among other; and participating in departmental budget preparation

Qualifications and Work Experience

- a) Master's degree in relevant clinical discipline from a recognized institution;
- b) Bachelor of Medicine and Surgery (MBChB) or equivalent;
- c) Registration Certificate by relevant professional body;
- d) Specialist recognition certificate from the Medical Practitioners' and Dentist Council;
- e) Annual Specialist Practice licence from the Medical Practitioners and Dentist Council;
- f) Sub specialization in the relevant clinical disciplines;
- g) Professional Indemnity Cover;
- h) At least two (2) publications in medical related fields;
- i) Leadership/ Management course lasting not less than six (6) weeks from a recognized institution and
- j) Served for a minimum period of ten (10) years relevant work experience, five (5) of which should have been at the level of senior medical specialist or comparable position.

2) MEDICAL SPECIALIST (ORTHOPAEDIC SURGERY - HAND), JOB GROUP KNH 5 - (1POST)

Job Purpose

The Medical Specialists (Spine Surgery) are responsible to the Head of Department in the provision of specialized diagnostic, curative, rehabilitative and preventive health care services to the population under their care; they are entrusted to provide quality health care services.

Duties and Responsibilities

- a) Implement clinical decisions for specialised quality inpatient and outpatient care that includes provision of promotive, preventive, curative and rehabilitative services;
- b) Implement hospital programmes within their respective specialities
- c) Champion continuous quality healthcare standards and patient safety guidelines
- d) Assist in mentoring and coaching of staff in the respective specialities;
- e) Coordinate intervention activities and programs for training health professionals in community health and health management in hospitals/health facilities
- f) Implementing clinical review protocols procedures and work instructions for the practice of specialized care
- g) Coordinating and managing referral care within the framework of the hospital and national referral policies
- h) Consult with other specialists to solve single or multiple medical issues as required by patients in the hospital
- i) Undertaking research activities in the speciality and implement the research findings to improve quality of service delivery
- j) Performing emergency medical procedures
- k) Collaborates, writes and responds to requests for consultation from other Specialist throughout the Hospital in the diagnosis and management of patients not directly under his/her care.
- l) Providing high standards of specialized clinical services to patients in the wards and specialized clinics
- m) Performing regular rounds with the registrars and other officers to assist in patient management.
- n) Communicating to all patients under their care about the nature of their illness and the outlook in treatment of their well-being so that they understand the full extent of their recovery or disability as may be the case.
- o) Carryout specialized diagnostic, therapeutic medical or surgical procedures
- p) Accepting responsibility for the teaching of the highest standards of medical practice to medical specialists-in-training, medical officers, medical interns and other students;
- q) Executing Medico-legal duties including filling of P3 forms, court attendance

- and forensic duties
- r) Participating in community diagnosis, preventive & promotive care and treatment;
- s) Utilizing patient data to benefit the customer and service provider;
- t) Undertake medical research & clinical audits and implementing the findings.

Qualifications and Experience

- a) Masters of Medicine in Orthopaedic Surgery or equivalent qualification from an institution recognized by the Kenya Medical Practitioners and Dentists Council;
- b) Bachelor in Medicine and Surgery (MBChB.) degree or its equivalent qualification from an institution recognized by the Kenya Medical Practitioners and Dentists Council;
- c) Certification/ Fellowship in Hand Surgery from a recognized institution OR any demonstrated interest to train in Hand Surgery are encouraged to apply;
- d) Registration Certificate by the Kenya Medical Practitioners and Dentists Council;
- e) Valid practicing license in Orthopaedic Surgery from Kenya Medical Practitioners and Dentists Council;
- f) Professional Indemnity Cover.

3) MEDICAL SPECIALIST – (GASTROENTEROLOGY/ HEPATOLOGIST), JOB GROUP KNH 5 - (1 POST)

Job Purpose

The Medical Specialists (Gastroenterology/ Hepatologist) are responsible to the Head of Department in the provision of specialized diagnostic, curative, rehabilitative and preventive health care services to the population under their care; they are entrusted to provide quality health care services.

Duties and Responsibilities

- a) Implement clinical decisions for specialised quality inpatient and outpatient care that includes provision of promotive, preventive, curative and rehabilitative services;
- b) Implement hospital programmes within their respective specialities
- c) Champion continuous quality healthcare standards and patient safety guidelines
- d) Assist in mentoring and coaching of staff in the respective specialities;
- e) Coordinate intervention activities and programs for training health professionals in community health and health management in

- hospitals/health facilities
- f) Implementing clinical review protocols procedures and work instructions for the practice of specialized care
 - g) Coordinating and managing referral care within the framework of the hospital and national referral policies
 - h) Consult with other specialists to solve single or multiple medical issues as required by patients in the hospital
 - i) Undertaking research activities in the speciality and implement the research findings to improve quality of service delivery
 - j) Performing emergency medical procedures
 - k) Collaborates, writes and responds to requests for consultation from other Specialist throughout the Hospital in the diagnosis and management of patients not directly under his/her care.
 - l) Providing high standards of specialized clinical services to patients in the wards and specialized clinics
 - m) Performing regular rounds with the registrars and other officers to assist in patient management.
 - n) Communicating to all patients under their care about the nature of their illness and the outlook in treatment of their well-being so that they understand the full extent of their recovery or disability as may be the case.
 - o) Carryout specialized diagnostic, therapeutic medical or surgical procedures
 - p) Accepting responsibility for the teaching of the highest standards of medical practice to medical specialists-in-training, medical officers, medical interns and other students;
 - q) Executing Medico-legal duties including filling of P3 forms, court attendance and forensic duties
 - r) Participating in community diagnosis, preventive & promotive care and treatment;
 - s) Utilizing patient data to benefit the customer and service provider;
 - t) Undertake medical research & clinical audits and implementing the findings

Qualifications and Experience

- a) Master of Medicine degree in Internal Medicine or equivalent qualification from an institution recognized by the Kenya Medical Practitioners and Dentists Council;
- b) Bachelor in Medicine and Surgery (MBChB.) degree or its equivalent qualification from an institution recognized by the Kenya Medical Practitioners and Dentists Council;
- c) Certification/ Fellowship in Gastroenterology/ Hepatologist from a recognized institution OR any demonstrated interest to train in Gastroenterology/ Hepatologist are encouraged to apply;
- d) Specialist recognition certificate in Gastroenterology/ Hepatologist from the Kenya Medical Practitioners' and Dentist Council;
- e) Registration Certificate by the Kenya Medical Practitioners and Dentists Council;

- f) Valid practicing license in Gastroenterology/ Hepatologist from Kenya Medical Practitioners and Dentists Council;
- g) Professional Indemnity Cover.

4) MEDICAL SPECIALIST (PLASTIC SURGERY), JOB GROUP KNH 5 - (1POST)

Job Purpose

The Medical Specialists (Plastic Surgery) are responsible to the Head of Department in the provision of specialized diagnostic, curative, rehabilitative and preventive health care services to the population under their care; they are entrusted to provide quality health care services.

Duties and Responsibilities

- a) Implement clinical decisions for specialised quality inpatient and outpatient care that includes provision of promotive, preventive, curative and rehabilitative services;
- b) Implement hospital programmes within their respective specialities
- c) Champion continuous quality healthcare standards and patient safety guidelines
- d) Assist in mentoring and coaching of staff in the respective specialities;
- e) Coordinate intervention activities and programs for training health professionals in community health and health management in hospitals/health facilities
- f) Implementing clinical review protocols procedures and work instructions for the practice of specialized care
- g) Coordinating and managing referral care within the framework of the hospital and national referral policies
- h) Consult with other specialists to solve single or multiple medical issues as required by patients in the hospital
- i) Undertaking research activities in the speciality and implement the research findings to improve quality of service delivery
- j) Performing emergency medical procedures
- k) Collaborates, writes and responds to requests for consultation from other Specialist throughout the Hospital in the diagnosis and management of patients not directly under his/her care.
- l) Providing high standards of specialized clinical services to patients in the wards and specialized clinics
- m) Performing regular rounds with the registrars and other officers to assist in patient management.
- n) Communicating to all patients under their care about the nature of their illness and the outlook in treatment of their well-being so that they understand the full extent of their recovery or disability as may be the case.
- o) Carryout specialized diagnostic, therapeutic medical or surgical procedures

- p) Accepting responsibility for the teaching of the highest standards of medical practice to medical specialists-in-training, medical officers, medical interns and other students;
- q) Executing Medico-legal duties including filling of P3 forms, court attendance and forensic duties
- r) Participating in community diagnosis, preventive & promotive care and treatment;
- s) Utilizing patient data to benefit the customer and service provider;
- t) Undertake medical research & clinical audits and implementing the findings.

Qualifications and Experience

- g) Masters of Medicine in Plastic and Reconstructive Surgery or equivalent qualification from an institution recognized by the Kenya Medical Practitioners and Dentists Council;
- h) Bachelor in Medicine and Surgery (MBChB.) degree or its equivalent qualification from an institution recognized by the Kenya Medical Practitioners and Dentists Council;
- i) Certification or Fellowship in Microsurgery from a recognized institution OR demonstration of strong interest to train in the same are encouraged to apply;
- j) Specialist recognition certificate in Plastic Surgery from the Kenya Medical Practitioners' and Dentist Council;
- k) Registration Certificate by the Kenya Medical Practitioners and Dentists Council;
- l) Valid practicing license in Plastic Surgery from Kenya Medical Practitioners and Dentists Council;
- m) Professional Indemnity Cover.

5) MEDICAL SPECIALIST (RADIOLOGY), JOB GROUP KNH5 - (1 POST)

Job purpose

The Medical Specialists (Radiology) are responsible to Head of Radiology Department and will be expected to take full responsibility for patients and medical imaging under his/her care and provide quality timely services.

Duties and Responsibilities

- a) Supervise and carry out radiological procedures and write reports;
- b) Interpretation of diagnostic medical images and transcription of radiological reports;
- c) Justification and protocolling of radiological examination;
- d) Undertaking "On-Call" duties;

- e) Conducting weekly specialized Interventional Radiology clinics as assigned, review in-patient for IR procedures and consulted;
- f) Training, supervising and mentoring post graduate medical students (Registrars/ Residents), Medical Officers, Medical Interns and other students;
- g) Provision of consultation services to other departments;
- h) Participate in departmental committees and teams for work improvement;
- i) Participate in research in their field of interest/ expertise and training, which will be impactful in improving the practice of radiology;
- j) Participate in policy development at both hospital and national level to further the improvement of health care in the country.

Qualifications and Experience

- a) Master's degree in Radiology or equivalent qualification from an institution recognized by the Kenya Medical Practitioners and Dentists Council.
- b) Bachelor of Medicine and Bachelor of Surgery (MBChB) degree from a recognized institution by the Kenya Medical Practitioners and Dentists Council.
- c) Specialist recognition certificate in Diagnostic Imaging and Radiation Medicine from the Kenya Medical Practitioners' and Dentist Council.
- d) A minimum period of two (2) years post Mmed in Radiology. Radiologists who have completed Mmed program and are undergoing pre KMPDC registration are encouraged to apply;
- e) Registration Certificate by the Kenya Medical Practitioners and Dentists Council.
- f) Valid practicing license in Diagnostic Radiology by the Medical Practitioners and Dentist Council.
- g) Professional Indemnity Cover.

6) MEDICAL SPECIALIST (CARDIOTHORACIC SURGERY), JOB GROUP KNH 5 - (1 POST)

Job Purpose

The Medical Specialists (Cardiothoracic Surgery) are responsible to the Head of Department in the provision of specialized diagnostic, curative, rehabilitative and preventive health care services to the population under their care; they are entrusted to provide quality health care services.

Duties and Responsibilities

- a) Implement clinical decisions for specialised quality inpatient and outpatient care that includes provision of promotive, preventive, curative and rehabilitative services;
- b) Implement hospital programmes within their respective specialities
- c) Champion continuous quality healthcare standards and patient safety guidelines
- d) Assist in mentoring and coaching of staff in the respective specialities;
- e) Coordinate intervention activities and programs for training health professionals in community health and health management in hospitals/health facilities
- f) Implementing clinical review protocols procedures and work instructions for the practice of specialized care
- g) Coordinating and managing referral care within the framework of the hospital and national referral policies
- h) Consult with other specialists to solve single or multiple medical issues as required by patients in the hospital
- i) Undertaking research activities in the speciality and implement the research findings to improve quality of service delivery
- j) Performing emergency medical procedures
- k) Collaborates, writes and responds to requests for consultation from other Specialist throughout the Hospital in the diagnosis and management of patients not directly under his/her care.
- l) Providing high standards of specialized clinical services to patients in the wards and specialized clinics
- m) Performing regular rounds with the registrars and other officers to assist in patient management.
- n) Communicating to all patients under their care about the nature of their illness and the outlook in treatment of their well-being so that they understand the full extent of their recovery or disability as may be the case.
- o) Carryout specialized diagnostic, therapeutic medical or surgical procedures
- p) Accepting responsibility for the teaching of the highest standards of medical practice to medical specialists-in-training, medical officers, medical interns and other students;
- q) Executing Medico-legal duties including filling of P3 forms, court attendance and forensic duties
- r) Participating in community diagnosis, preventive & promotive care and treatment;
- s) Utilizing patient data to benefit the customer and service provider;
- t) Undertake medical research & clinical audits and implementing the findings.

Qualifications and Experience

- a) Master of Medicine in Surgery or equivalent qualification from an institution recognized by the Kenya Medical Practitioners and Dentists Council;
- b) Bachelor in Medicine and Surgery (MBChB.) degree or equivalent qualification from an institution recognized by the Kenya Medical Practitioners and Dentists Council;
- c) Certification/ Fellowship in Cardiothoracic including coronary artery bypass crafting and ascending aortic/ arch surgery;
- d) Specialist recognition certificate in Cardiothoracic Surgery from the Kenya Medical Practitioners' and Dentist Council;
- e) Registration Certificate by the Kenya Medical Practitioners and Dentists Council;
- f) Valid practicing license in Cardiothoracic Surgery from Kenya Medical Practitioners and Dentists Council;
- g) Professional Indemnity Cover.

7) ASSISTANT CARDIAC TECHNOLOGIST, JOB GROUP KNH10, (1 POST)

Job Purpose

An officer at this level will be responsible to a senior cardiac technologist in provision of cardiac technology services in the Hospital

Duties and Responsibilities

- a) Receiving scheduled patients for ECHO/ECG/ETT (Electrocardiography and exercise treadmill test)/ Holter Monitoring;
- b) Preparing patients for procedure;
- c) Informing patients about the procedures;
- d) Performing ECHO/ ECG/ ETT/ Holter monitoring procedures;
- e) Interpreting ECHO/ECG/ETT reports and referring patients appropriately; and
- f) Counselling of patients; and
- g) Prepare patients for any other cardiac procedures.

Qualifications and Experience

- a) Diploma in Cardiac Technology or its equivalent qualification from a recognized institution.
- b) Proficiency in computer applications.

8) SENIOR PRINCIPAL CLINICAL PSYCHOLOGIST, JOB GROUP KNH 5
(1POST)

Job Purpose

An officer at this level will be responsible to the Head of Mental Health Department in provision of Clinical Psychology services in the Hospital.

Duties and Responsibilities

- a) Formulating and reviewing counselling policies, strategies, guidelines and standards; coordinating guidance and counselling services;
- b) Initiating and developing counselling and guidance programmes;
- c) Designing strategies for psychological interventions;
- d) Monitoring implementation and evaluation of guidance and counselling projects and programmes;
- e) Facilitating sessions, seminars and workshop on guidance and counselling;
- f) Spearheading research and disseminating findings for implementations; preparing reports;
- g) Planning and budgeting for guiding and counselling activities;
- h) Building capacity and managing performance;
- i) Oversee preparation of unit performance contracts work plans;
- j) Prepare budgets and procurement plan;
- k) Initiating quality improvement initiatives; and
- l) Monitoring staff performance.

Qualifications and Experience

- a) Masters in Clinical Psychology or equivalent qualification from a recognized institution;
- b) Bachelors in Clinical Psychology or equivalent qualification from a recognized institution;
- c) Higher Diploma in counselling psychology or equivalent qualification from a recognized institution;
- d) Certificate of Registration by a relevant professional body;
- e) Leadership/ Management course lasting not less than four (4) weeks from a recognized institution;
- f) Evidence of proficiency and knowledge in computer applications; and
- g) A minimum period of eight (8) years relevant work experience and at least three (3) years' experience in a supervisory capacity.

**9) SENIOR PRINCIPAL NUTRITION AND DIETETICS OFFICER, JOB GROUP
KNH 5 (1 POST)**

Job Purpose

An officer at this level will be responsible to the Chief Principal Nutrition and Dietetics Officer in the provision of nutrition and dietetics services in the Hospital.

Duties and Responsibilities

- a) Administer and enforce the Public Health Act (Cap 242), and the Food, Drugs and Chemical Substances Act (Cap 254), Nutritionists and Dieticians Act 2007, Breast Milk Substitute Act 2012 and other health related legislations;
- b) Provide leadership to ensure quality delivery of nutrition and dietetics services, training and research;
- c) Foster nutrition and dietetics governance to maintain and improve the quality of patient care;
- d) Promote quality healthcare and performance improvement in patient's safety initiatives;
- e) Coordinate long-term strategies in provision of specialized nutrition and dietetics services;
- f) Establish strategic partnerships and collaboration with stakeholders in support of development of specialized nutrition and dietetics services;
- g) Implement the set professional standards and ethics in the provision of specialized nutrition and dietetics services;
- h) Coordinate implementation and review of Policies, Procedures and Strategies in specialized nutrition and dietetics services;
- i) Promote research, innovation, and technology transfer in the provision of specialized nutrition and dietetics services;
- j) Ensure compliance with nutrition and dietetics standards and ethics;
- k) Maintain accurate and up to-date database of all nutrition and dietetics assets including research projects and intellectual properties;
- l) Coordinate activities and operations of the Hospital's Nutrition and Dietetics Services and Programs;
- m) Facilitate preparation and implementation of nutrition and dietetics services strategic and annual work plans;
- n) Formulate and oversee the implementation of nutrition and dietetics services, policies and plans in liaison with stakeholders;
- o) Set performance targets and ensure that they are achieved;
- p) Participate in budget development and implementation of the nutrition and dietetics services; and
- q) Support prudent expenditure control and the growth of revenue streams for nutrition and dietetics services.

Qualifications and Experience

- a) Master in any of the following disciplines; Foods, Nutrition and Dietetics, Dietetics/Clinical Nutrition, Applied Human Nutrition, Medical Dietetics, Food Science and Nutrition or its equivalent qualification from a recognized institution;
- b) Bachelors degree in any of the following disciplines; Foods, Nutrition and Dietetics, Dietetics/Clinical Nutrition, Applied Human Nutrition, Medical Dietetics, Food Science and Nutrition or its equivalent qualification from a recognized institution;
- c) Leadership/ Management Course lasting not less than four (4) weeks from a recognized institution
- d) Registration certificate by the Kenya Nutritionists and Dieticians Institute;
- e) Valid practicing certificate by the Kenya Nutrition & Dieticians Institute;
- f) Proficiency in computer applications; and
- g) Minimum eight (8) years relevant work experience, with not less than three (3) years as a Principal Nutrition and Dietetic Officer or a comparable role.

10) SENIOR PRINCIPAL HEALTH INFORMATION OFFICER, JOB GROUP KNH5 (3 POST)

Job Purpose

An officer at this level will be responsible to Chief Principal, Health Information in the provision of Health Records and Information Services in the Hospital.

Duties and Responsibilities

- a) Coordinate and review health records and information management policies and guidelines;
- b) Develop specifications for health record supplies to facilitate procurement;
- c) Provide technical and professional guidance on health records and information management;
- d) Participate in planning and budgeting for the health records management;
- e) Coordinating training and development of staff with the department;
- f) Oversee the execution of the approved work plans and budgets in the department;
- g) Ensure Maintenance of safety and confidentiality of records and information;
- h) Participate in succession planning by coaching and mentorship of staff in the department;
- i) Prepare and submit monthly and annual departmental performance reports;
- j) Developing health data quality audit tools;
- k) Develop health records monitoring and evaluation tools;
- l) Participate in the review of health records and information systems;
- m) Design medical and surgical indices;
- n) Providing advice on disclosure, confidentiality, security and exchange of health records and information;

- o) Develop health records standard operating procedures (sops);
- p) Supervise conduct of staff performance appraisal in health records and information department;
- q) Facilitating design and implementation of medical records forms;
- r) Train, supervise, guide and mentor of staff and trainees deployed in the department;
- s) Analyze health information data and compile reports
- t) Disseminate clinical data reports
- u) Coordinate quality management systems and occupational health safety audits in the department;
- v) Participate in various departmental and hospital multidisciplinary committee meetings;
- w) Prepare departmental budget and procurement plan;
- x) Monitor the implementation of procurement plan in line with set laws; and
- y) Participate in departmental Technical Evaluation Committees.

Qualifications and Experience

- a) Master in any of the following disciplines; Health Records and Information Management, Health Informatics, Information Science; Information Technology or equivalent qualification from a recognized institution;
- b) Bachelor in Health Records and Information Management or equivalent qualification from a recognized institution;
- c) Registered with a relevant professional body;
- d) Leadership/Management course lasting not less than four (4) weeks from a recognized institution; and
- e) Minimum eight (8) years relevant experience, with not less than three (3) years as a Principal Health Information Officer or in a comparable position.

11) SENIOR PRINCIPAL NURSING OFFICER, JOB GROUP KNH5 (1 POST)

Job Purpose

An officer at this level will be responsible to the Chief Principal Nursing Officer in the provision of nursing services in the Hospital.

Duties and Responsibilities

Unit Leadership

- a) Provide daily Update to the Director, Nursing Services on departments work performance;
- b) Arrange, conduct and attend divisional and inter-departmental meetings and conferences;

- c) Provide guidance to nurses on proper documentation and reporting;
- d) Participate in disciplinary process for employees in the department;
- e) Enhance inter-professional collaboration and team work within the department;
- f) Organize regular clinical/nursing rounds within the department.

Patient satisfaction and Quality Patient Care

- a) Responsible for organizing, planning and implementing nursing services by applying nursing process and nursing model in the department;
- b) Coordinate implementation of patient service delivery charters;
- c) Provide support and guidance to unit heads in patient care and unit management;.
- d) Promote a culture of dignity and respect within the nursing personnel, patients and relatives.
- e) Monitor and evaluate clinical outcomes in the department;
- f) Coordinate implementation of evidence-based nursing to enhance patient centered professional care approach;
- g) Promote occupational health initiatives to ensure safe and healthy environment conducive for patient care;
- h) Coordinate regular customer care audits in the department; and.
- i) Advocate for timely clinical interventions and safe care for all patients.

Operational Efficiency

- a) Supervise rationalization of nursing staffing in the department with optimal 24 hourly coverage;
- b) Implement divisional nursing related projects and programs;
- c) Develop performance work targets for unit heads and conduct bi annual appraisals within the department;
- d) Ensure enforcement of infection prevention standards adherence in the department;
- e) Member of the departmental credit committee, departmental disciplinary committee;
- f) Ensure effective functionality of nursing equipments and supplies within the department;
- g) Conduct bi-annual clinical audits and address areas of improvement appropriately;
- h) Conduct quarterly audits on compliance with the service delivery charter;
- i) Ensure proper utilization of equipment and supplies and conduct regular checks on medicine and dangerous drug registers to ensure proper maintenance;
- j) Participate in revenue generation initiatives and budget projections in the department.

Capacity building, learning and growth

- a) Coordinates training programs in the department;
- b) Identify and facilitates guidance and counseling of staff and students;

- c) Plan, organize and facilitate continuous education programs for staffs.
- d) Facilitate nursing research, dissemination and implementation of the findings in the department;
- e) Compile the annual training projections and prioritize implementation for the department as per the approved budget

Qualifications and Experience

- a) Master in any of the following disciplines; Midwifery, Medical Surgical Nursing, Pediatric Nursing, Critical Care Nursing, Oncology and Palliative Care Nursing, Forensic Nursing, Community Health Nursing, Nursing Education, Nursing Management, Geriatric Nursing, or equivalent qualifications from a recognized institution;
- b) Bachelor' of Science in Nursing or equivalent qualification from a recognized institution;
- c) Registration Certificate issued by the Nursing Council of Kenya;
- d) Valid practicing license from the Nursing Council of Kenya;
- e) Leadership/Management course lasting not less than four (4) weeks from a recognized institution;
- f) Proficiency in Computer Applications; and
- g) At least eight (8) years cumulative work experience with at least three (3) years in a supervisory position.

16) ASSISTANT CLERK OF WORKS, JOB GROUP KNH10 - (1 POST)

Job Purpose

An officer at this level will be responsible to the Senior Assistant Clerk of Works.

Duties and Responsibilities

- a) Performing regular inspections of the work on site and comparing completed work with drawings and specifications
- b) Attending site consultants meetings with contractors and consultants
- c) Measuring and sampling building materials to check their quality
- d) Recording results
- e) Identifying defects and suggesting ways to correct them
- f) Liaising with other construction staff, such as contractors, engineers and surveyors
- g) Monitoring and reporting progress to construction managers, architects and clients

Qualification and Experience

- a) Diploma in building construction, civil/mechanical engineering, architecture or construction management
- b) Proficiency in Computer Operations
- c) Complied with the requirements of Chapter Six (6) of the Constitution of Kenya, 2010.

12) THERAPY RADIOGRAPHER, JOB GROUP KNH 8 - (1 POST)

Job Purpose

An officer at these levels will be responsible to the Senior Therapy Radiographer in the provision of quality therapy radiography services in the Hospital.

Duties and Responsibilities

- a) Perform pre-treatment patient assessments, including medical, imaging and psychosocial evaluation;
- b) Collaborate with Radiation Oncologists to determine tumour site and treatment volume localization;
- c) Develop and apply custom immobilization devices for reproducible treatment positioning;
- d) Use external markers, skin tattoos, and anatomical references to establish precise reference points;
- e) Educate and psychologically prepare patients for the simulation and treatment processes;
- f) Record and archive simulation data for planning and daily set-up reference;
- g) Generate accurate and patient-specific treatment plans using TPS software (Monaco);
- h) Perform anatomical contouring and fusion of multimodal imaging for tumour delineation and organ at risk identification;
- i) Apply principles of radiation physics, radiology, and dose constraints to develop optimal plans;
- j) Liaise with Medical Physicists and Radiation Oncologists to ensure plan accuracy and intent alignment;
- k) Transfer validated plans to treatment delivery systems (MOSAIQ) securely; and
- l) Deliver radiation therapy precisely as prescribed using external beam, brachytherapy or stereotactic systems.

Qualification and Experience

- a) Degree in any of the following: Diagnostic Radiography/Medical Imaging Sciences, Ultrasound, Computerized Tomography, Magnetic Resonance Imaging, Mammography, Nuclear Medicine, Radiation Therapy and Digital Medical imaging equipment or equivalent from a recognized Institution;
- b) Certificate of registration from a relevant professional body;
- c) Valid practicing license from a relevant professional body; and
- d) Proficiency in computer applications.

13) OCCUPATIONAL THERAPIST, JOB GROUP KNH8, (5 POSTS)

Job Purpose

An officer at this level will be responsible to the Senior Occupational Therapist in the provision of occupational therapy services in the Hospital.

Duties and Responsibilities

- a) Implement standards, code of ethics and regulation of occupational therapy practice in compliance with the Occupational Therapists Act. 31 of 2017;
- b) Implement policies relating to occupational therapy services in conformity with the world occupational therapy standards;
- c) Administer occupational therapy services to ensure quality clinical outcomes;
- d) Data collection and documentation for clinical audit;
- e) Provide support services to the planning and budgeting secretariat;
- f) Ensure regular update of asset inventory;
- g) Participate in regular inspections and quality audits to ensure conformity with guidelines and regulations;
- h) Prepare staff duty and leave rota to ensure uninterrupted service delivery;
- i) Participating in tender processes including specification, evaluation, inspection & acceptance for occupational therapy assets/equipment;
- j) Provide occupational therapy support services to multi-disciplinary clinical care teams;
- k) Rehabilitating and habilitating patients through simulated activities;
- l) Implementing occupational therapy annual work plan;
- m) Implementing individual target setting and productivity assessment tool;
- n) Implementing occupational therapy processes at the service delivery points;
- o) Preparing, verifying and maintaining information, records and progress reports relating to patients;
- p) Monitoring patients' outcomes on occupational therapy treatment to ensure result-oriented treatment following current practice;
- q) Sensitizing clients on occupational therapy issues that affect well-being to clients needing occupational therapy care and their relatives/affected;
- r) Assess, recommend and prescribe splints and assistive devices to the patients and clients;

- s) Carry out periodic review on appropriate use of prescribed splints and assistive devices by patients and clients;
- t) Assess and recommend home, school and work environment adjustment and modification;
- u) Requisitioning, ensuring availability and proper utilization of occupational therapy supplies and equipment;
- v) Collating and compiling data for research; and
- w) Supervise students under the area of operation.

Qualification and Experience

- a) Bachelor in Occupational Therapy or equivalent qualification from a recognized university;
- b) Registration certificate by the Kenya Occupational Therapists Association (KOTA);
- c) Valid practicing license from Kenya Occupational Therapists Council of Kenya (OTCoK); and
- d) Proficiency in Computer Application.

14) CHIEF MANAGER, PLANNING, MONITORING AND EVALUATION KNH JOB GROUP 4 (1POST)

Job Purpose

An officer at this level will be responsible to Director, Planning & Strategy in the provision of planning, monitoring and evaluation services.

Duties and Responsibilities

- a) Provide leadership in the development of Hospital Budget process;
- b) Overseeing the establishing and managing a performance monitoring and evaluation framework for all programmes and projects in the Hospital;
- c) Directing analysis of monitoring & evaluation findings, best practices and lessons learned and the dissemination of same to the functional areas;
- d) Supporting management in employing an impact and evidence-based approach to working so that lessons learnt are implemented in future plans and priorities;
- e) Overseeing the collection and provision of planning data for the formulation of the Hospitals development strategies;
- f) Leading in monitoring the implementation of Strategic Plan, Annual Operational Plan and Performance Contract and compiling of periodic reports;
- g) Overseeing the conduct of mid-term and post-programme evaluations and the preparation of periodic progress reports on programmes, projects and strategies;
- h) Providing technical assistance in execution of researches, surveys and studies;
- i) Coordinating the preparation of Medium Term Expenditure Framework(MTEF) and expenditure review reports;
- j) Monitoring resource utilization to ensure resources are utilized efficiently and in line with the approved budget and work-plans;

- k) Spearheading and coordinating consolidation of the Hospital's resource mobilization needs and prioritize resource mobilization requirements;
- l) Undertaking Financial and Economic modelling;
- m) Coordinating corporate research and innovations;
- n) Coordinating and spearhead the development of identified Hospital policies, relevant concept notes; and
- o) Delivering or leading the development of financial and annual pricing models and analysis.

Qualifications and Experience

- a) Master's Degree in any of the following disciplines: Economics, Mathematics, Statistics, Monitoring & Evaluation, Demographics techniques, operation research, survey techniques, Strategy or relevant field from the recognized University;
- b) Bachelor's Degree with a minimum of second-class honours (upper division) in any of the following disciplines: Mathematics, Statistics, Monitoring & Evaluation, Demographics techniques, operation research, survey techniques, Strategy or relevant field from the recognized University;
- c) Leadership Course lasting not less than four (4) weeks from a recognized institution;
- d) Monitoring and Evaluation Master Professional;
- e) Evidence of proficiency in both STATA and SPSS;
- f) Member of either the Institute of Economic Affairs or Kenya Institute of Planners or Kenya Institute of Management or any other related professional body; and
- g) A minimum period of eight (8) years relevant work and at least five (5) years' experience in a supervisory capacity.

Method of Application

All those Interested in the above positions and meet the minimum requirements are requested to **download** and fill the application form available at KNH Website www.knh.or.ke. The application form together with a detailed C.V indicating qualifications, experience, current responsibilities, copies of testimonials and certificates which **MUST be SERIALIZED** should sent **on or before 22nd December, 2025** to the address below: or dropped at the Hospital's Central Registry located at the KNH Administration block -

**The Chief Executive Officer
Kenyatta National Hospital
P.O Box 20723-00202
NAIROBI**

“Kenyatta National Hospital is an equal opportunity employer and qualified candidates with disabilities are encouraged to apply”.

NB:

1. *Kenyatta National Hospital **DOES NOT** charge **ANY FEES** for application*
2. *Only shortlisted candidates will be contacted.*
3. *Successful candidate will be required to submit the document listed below to comply with the requirements of Chapter Six (6) of the Constitution of Kenya, 2010:*

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- A certificate of good conduct from the National Police Service
- EACC Clearance
- Credit Reference Bureau Clearance
- HELB Compliance
- KRA Tax Compliance

“ANY FORM OF CANVASSING WILL LEAD TO AUTOMATIC DISQUALIFICATION

*Members of the public are informed that Kenyatta National Hospital, Human Resource Division will contact the shortlisted applicants and candidates through **Telephone number 0780433080 only.***

WINNIE W. MWANGI (MRS.), OGW.
DIRECTOR, HUMAN RESOURCE

2nd December, 2025