



MAKUENI COUNTY PUBLIC SERVICE BOARD

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VACANCY

Makueni County Public Service Board is a body corporate established under Section 57 of the County Governments Act 2012 whose mandate includes appointing persons to hold or act in the offices of County Public Service.

In order to strengthen the capacity of the Public Service, the Board wishes to recruit competent and qualified persons to fill the following positions as per Section 59 of the County Governments' Act 2012.

**LANDS, URBAN PLANNING AND DEVELOPMENT, ENVIRONMENT
AND CLIMATE CHANGE**

1. Director Lands Urban Planning and Development (1 Post)

Salary: Job Group "R"

Salary Scale: Kshs. 124,630 x 6,070 – 130,700 x 6,370 – 137,070 x 6,570 – 143,640 x 6,770 – 150,410 x 6,960 – 157,370 x 7,160 – 164,530 x 7,820 – 172,350 p.m.

Terms of Service: Permanent and Pensionable

Duties and responsibilities

- a) Advising the county government on physical and land use planning matters that impact the County;
- b) Formulating county physical and land use planning policies, guidelines and standards;
- c) Preparation of county physical and land use development plans;
- d) Preparation of local physical and land use development plans;
- e) Participating in the preparation of inter-county physical and land use development plans;
- f) Undertaking research on matters relating to physical and land use development planning at the county level
- g) Recommending to the County Government the Establishment of planning units as may be necessary;



- h) Maintaining land information system to guide physical and Land Use Planning;
- i) Communicating decisions of the county government development applications;
- j) Issuing development permission and other development control instruments under this Act with the approval of the county executive committee; and
- k) Any other duty as assigned by immediate supervisor.

Requirement for appointment

For appointment to this grade, an Officer must: -

- i. Be a Kenyan citizen;
- ii. Hold a bachelor's degree in urban and regional planning or related discipline from a recognized university;
- iii. Hold a relevant Master's Degree from a recognized university;
- iv. Hold a Strategic Leadership Development (SLDP) Certificate from a recognized institution;
- v. Be registered as a Physical Planner under the Physical Planners Registration Act, 1996;
- vi. Be member of Kenya Institute of Planners (KIP) or Architectural Association (town Planners chapter);
- vii. Be in good standing with relevant Professional body;
- viii. Hold a certificate in Strategic Leadership Development Programme (SLDP) or its equivalent lasting not less than six (6) weeks from a recognized institution;
- ix. Master's degree in urban and regional planning from a recognized university will be an added advantage;
- x. Have at least fifteen (15) years' post-qualification professional experience in physical and land use planning; and
- xi. Is not otherwise disqualified under the provisions of Chapter Six of the Constitution or any other written law.

DEPARTMENT OF ICT, EDUCATION AND INTERNSHIP

1. INFORMATION COMMUNICATION TECHNOLOGY OFFICER I (SOFTWARE DEVELOPER) – 1 POST

Salary: Job Group 'K'

Salary Scale: KShs. 39,700 x 1,470 – 41,170 x 1,520 – 42,690 x 1,710 – 44,400 x 1,920 – 46,320 x 2,000 – 48,320 x 2,290 – 50,610 x 2,350 – 52,960p.m.

Terms of Service: Permanent and Pensionable

a. Duties and Responsibilities

Duties and responsibilities at this level will include:

- i. Installation and maintenance of computer systems;
- ii. Configuration of local area network and wide area network;



- iii. Developing and updating application systems; and
- iv. Carrying out systems analysis, design and programme specifications in liaison with users;
- v. Carrying out repairs and maintenance of information communication technology equipment and associated peripherals;
- vi. Drawing up hardware specifications for information communication technology equipment; verification, validation and certification of information communication technology equipment; and
- vii. Overseeing the process of configuration of new information communication technology equipment.

b. Requirements for Appointment

For appointment to this grade, a candidate must have a degree in any of the following fields: Computer Science/ Information Communication Technology or in Electronics/Electrical Engineering from a recognized institution.

HOW TO APPLY

Interested and qualified persons are requested to make their applications ONLINE through the Boards website: www.makuenipsb.go.ke or jobs portal: <http://kazi.makuenipsb.go.ke/jobs/>

Please Note:

- i) Applicants should provide all the details requested for in the advertisement. It is an offence to include incorrect information in the application. Details of academic and professional certificates not obtained by closure of the advert should not be included;
- ii) Only shortlisted and successful applicants will be contacted;
- iii) Shortlisted candidates shall be required to produce originals of their National Identity Card, academic and professional certificates, transcripts and testimonials during interviews;
- iv) Canvassing in any form will lead to automatic disqualification;
- v) It is a criminal offence to present fake certificates/documents;
- vi) The Makueni County Government is an equal Opportunity Employer; **Youth, Women, Persons with Disabilities and other disadvantaged persons** are encouraged to apply;
- vii) Affirmative action as stipulated in the constitution shall be applied;
- viii) **The Board does not charge a fee at any stage of the recruitment process. Payment of any form of fee will lead to automatic disqualification; and**
- ix) Applications should reach the Board on or before **Friday, 9th January, 2026**.

