

## VACANCY ANNOUNCEMENT

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### PROJECT MANAGER

Established in 1970 and headquartered in Nairobi, Kenya, the International Centre of Insect Physiology and Ecology ([www.icipe.org](http://www.icipe.org)) is distinct, being the only research organisation in Africa working primarily on insects and other arthropods. *icipe* is also the sole institution that combines research and development activities across plant health, human health, animal health, and environmental health. *icipe* generates world-class scientific knowledge and translates it into insect-based, nature-positive, One Health innovations that sustainably transform millions of livelihoods across Africa and beyond. Additionally, *icipe* nurtures Africa's talent and leadership in insect science through the Centre's long-standing programmes in doctoral and postdoctoral training, advancement of research and innovation in applied sciences, engineering, and technology, and the creation of a bioeconomy in Africa. The Centre has about 500 international and national staff, operations in more than 40 countries in Africa, and over 300 partnerships with diverse organisations across the world. For additional information, visit: ([www.icipe.org](http://www.icipe.org)).

Please also download *icipe*'s Vision and Strategy 2026–2030: <https://www.icipe.org/content/icipe-vision-and-strategy-2026-2030>

*icipe* is seeking to appoint an outstanding, dynamic, and self-motivated scientist for the position of **Project Manager**. The position is tenable at the *icipe* Duduville Campus in Nairobi and will be offered for an initial contract of 2 years, renewable subject to continued funding and the staff performance. A competitive and generous compensation package that includes housing and transport allowances, education allowance, comprehensive health and life insurance cover, and an offshore retirement package (all payable in US Dollars), will be offered to the right candidate. Furthermore, the incumbent will receive paid annual vacation and return airfare for themselves and their dependents to their nominated home base each year. If the successful candidate is appointed from outside Kenya, he or she will be offered support to relocate and settle in Nairobi. Qualified candidates from Africa (and especially females) are invited to apply. Only shortlisted candidates will be acknowledged.

#### Living in Nairobi, Kenya

Nairobi, the vibrant capital and largest city of Kenya, is home to over three million residents and offers a dynamic blend of modern conveniences and rich cultural experiences. The city boasts a wide selection of excellent international schools, 24/7 access to quality medical facilities, and easy connectivity through numerous reputable international airlines. Nairobi is a hub for global research and development, hosting several CGIAR Centres, UN agencies, and other international organisations. Known for its warm hospitality, Kenyans welcome newcomers with openness and generosity. With its comfortable lifestyle, diverse amenities, and thriving professional community, Nairobi is an exciting and rewarding place to live and work.

#### Overall Purpose of the Job

The Project Manager will provide strategic leadership and operational oversight for the Human Health theme and more specifically the SYMBIOVECTOR Project—an innovative, multi-institutional research and development initiative aimed at advancing next-generation vector control solutions at *icipe*. This role is pivotal in driving the execution of a high-impact scientific program with global health relevance, ensuring alignment with institutional priorities, donor expectations, and regulatory frameworks.

The incumbent will lead complex programmatic functions including multidisciplinary team coordination, strategic planning, stakeholder engagement, and adaptive implementation across diverse field and laboratory settings. Acting as the principal operational liaison between the Principal Investigator, internal teams, donor agencies and national and international collaborators, the Project Manager will ensure the project delivers scientific, technical, and policy-relevant outcomes on schedule and within budget.

Key responsibilities include oversight of program monitoring and evaluation systems, compliance with scientific and ethical standards for novel biological interventions, and governance of regulatory approvals across multiple jurisdictions. The Project Manager will also steward financial and logistical operations, optimize resource utilization, and contribute to sustainability planning, including co-leading resource mobilization and proposal development efforts with the research leadership.

## **Specific Duties**

### **1) Project Planning and Implementation**

- Develop and oversee the project work plan, ensuring timely delivery of milestones and objectives.
- Establish and monitor key performance indicators (KPIs) to evaluate project progress and impact.
- Ensure compliance with international research ethics, biosafety regulations, and national guidelines.

### **2) Team Leadership and Coordination**

- Co-ordinate multidisciplinary team of researchers, field staff, and administrative personnel.
- Assign roles, set performance expectations, and provide mentorship to team members.
- Facilitate knowledge-sharing among project partners and ensure seamless coordination between different workstreams.

### **3) Financial and Resource Mobilization and Management**

- Work with the project PI to develop proposals for continued grant funding.
- Develop and manage the project budget, ensuring optimal use of resources.
- Track expenditures and prepare financial reports for funding agencies and internal stakeholders.
- Oversee procurement processes for field equipment, laboratory supplies, and logistics.

### **4) Stakeholder Engagement and Partnerships**

- Build and maintain strong relationships with key stakeholders, including national malaria control programs, regulatory bodies, funding agencies, NGOs, and community leaders.
- Facilitate collaboration with local and international research institutions for knowledge exchange.

### **5) Monitoring, Evaluation, and Reporting**

- Ensure robust data collection, analysis, and interpretation to assess project outcomes.
- Lead the development of technical reports, publications, and presentations for scientific and policy audiences.
- Provide regular progress updates to funders, government agencies, and internal leadership.

### **6) Risk Management and Troubleshooting**

- Identify potential project risks (e.g., logistical, regulatory, environmental) and implement mitigation strategies.
- Address project challenges proactively, adjusting plans as necessary to maintain momentum.
- Ensure adherence to best practices in vector control, biosafety, and ethical research conduct.

## Requirements/Qualifications

- Masters in public health, entomology, epidemiology, vector biology, environmental science, project management, or a related field.
- At least 6 years' experience working in a relevant field.
- Experience gained in Research management, Vector control, and Public health in either a research organization, company or university.

## Core Competencies

- Strong stakeholder engagement and relationship management skills.
- Proactive problem-solving and sound decision-making abilities.
- Excellent skills in report preparation and presentation.
- High level of organisation, adaptability, and ability to prioritise effectively.

## Reporting

This position reports to the **Senior Research Scientist**

## How to Apply

**Applications will be accepted up to 9<sup>th</sup> January 2026.** Interested applicants should submit: (a) a confidential cover letter; (b) a detailed CV with names and addresses of 3 referees (including e-mail addresses); (c) a statement illustrating suitability against the listed qualifications/competencies/abilities and skills.

Candidates are required to apply online through <http://recruit.icipe.org> or by email: [recruitment@icipe.org](mailto:recruitment@icipe.org)

***icipe is an equal-opportunity employer. It fosters a multicultural work environment that values gender equity, teamwork, and respect for diversity. Consideration for employment is given to qualified applicants regardless of race, color, age, gender, religion, disability status, national and ethnic origin, or social status.***