



# KENYA URBAN ROADS AUTHORITY

Transforming Urban Mobility



## CAREER OPPORTUNITIES

The Kenya Urban Roads Authority (KURA) is a State Corporation under the Ministry of Roads and Transport, established under the Kenya Roads Act, 2007 with the mandate to manage, develop, rehabilitate and maintain the National Urban Trunk Roads.

The Authority seeks to recruit dynamic, innovative and experienced individuals to fill the under listed positions on a three (3) years contract:-

S. No.	Designation	KURA Job Grade	Vacancy Ref. No.	No. Rqd.
1.	Director Engineering	2	KURA/ENG/25/1	2
2.	Engineer II	8	KURA/RACM/25/2	14
3.	Assistant Inspector Roads III	9	KURA/RACM/25/3	4
4.	Finance & Accounts Officer II	8	KURA/DCS/25/1	4
5.	Assistant Office Administrator III	9	KURA/DCS/25/2	4
6.	Driver III	11	KURA/DCS/25/3	5

Eligible candidates may obtain detailed information about the jobs' specifications and responsibilities by visiting our website [www.kura.go.ke/careers](http://www.kura.go.ke/careers).

Candidates who meet the set criteria should apply in writing by downloading the mandatory KURA Job Application Form provided in the website, fill all required fields, sign and date the form and attach certified copies of certificates and transcripts, testimonials, curriculum vitae.

Applications should have the respective job reference number clearly marked on the envelope and addressed as shown below so as to reach the under-signed on or before **2<sup>nd</sup> February 2026 at 5.00pm (East African Time)**.

**The Director General**

**Kenya Urban Roads Authority (KURA)**

**Administration Department 1st Floor, East Wing**

**Barabara Plaza, Block D, Mazao Road, Off South Airport Road, JKIA.**

**P.O. Box 41727-00100, NAIROBI**

**Website: [www.kura.go.ke](http://www.kura.go.ke)**

The applications to be hand-delivered and dropped in the application boxes available in Administration Department, 1<sup>st</sup> Floor, East Wing, or sent via the post office.

Successful candidates **MUST** satisfy the requirements of Leadership and Integrity set out in Chapter Six (6) of the Constitution of Kenya, 2010 and shall be required to present the following documents before the offer letter.

1. Tax Compliance Certificate from Kenya Revenue Authority (TCC);
2. Certificate of clearance from Higher Education Loans Board (HELB);
3. Certificate of good conduct from the Directorate of Criminal Investigations (DCI);
4. Duly filled and stamped Self-Declaration/Clearance from the Ethics and Anti-Corruption Commission (EACC); and
5. Clearance certificate from approved Credit Reference Bureau (CRB).

The Kenya Urban Roads Authority is an Equal Opportunity Employer. Women, Youth and Persons Living with Disabilities are encouraged to apply. **KURA does not charge any fees for applications, shortlisting or interviews. Beware of conmen.**

**Only Shortlisted Candidates will be contacted.**



Kenya Urban Roads Authority



The Authority is ISO 9001:2015 certified



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*Transforming Urban Mobility*

### CAREER OPPORTUNITIES

The Kenya Urban Roads Authority (KURA) is a State Corporation under the Ministry of Roads and Transport, established by the Kenya Roads Act, 2007. Our core mandate is to manage, develop, rehabilitate and maintain national urban road network. The Authority invites applications from qualified candidates for the following vacant positions:

#### 1. DIRECTOR ENGINEERING – JG KURA 2 – REF: KURA/ENG/25/1 – 2 POSTS

##### Job Purpose/Summary

An officer at this level may be deployed to head any of the Technical Directorates: Roads Planning and Design, Roads Development and Road Asset Management, and will be responsible to the Director General for the coordination of activities in the Directorate.

##### Duties and Responsibilities

###### *Duties under Roads Planning and Design*

- i. Reviewing legislations, regulations, policies, National strategic objectives and plans, technological trends within the industry and coordinate alignment of the Authority's road development priorities and objectives accordingly;
- ii. Monitoring the changes in the funding priorities and requirements of the government, development partners and private investors and advise the authority accordingly;
- iii. Preparing proposals for inclusion in the internal policies governing the planning, design, construction and monitoring and evaluation of roads and structures in the Authority;
- iv. Liaising with all stakeholders in road infrastructure development for mobilization of funds for implementation of road projects and programmes;
- v. overseeing road Planning and preparation of Road Investment programs;
- vi. overseeing the preparation of road investment programmes and strategies and preliminary and detailed engineering designs of road and structures;
- vii. overseeing undertaking of traffic studies and management of traffic data and analysis for demand forecasting with regard to development of urban roads;
- viii. coordinating partnership with other agencies for improved road emergency response;
- ix. overseeing formulation and implementation of road safety programs;
- x. overseeing formulation and implementation of policies on roadside development control;
- xi. overseeing formulation of policies and regulations to guide development and monitoring of road and bridge maintenance and construction programmes;
- xii. liaising with external financing agencies for resource mobilization, capacity building and performance management;
- xiii. overseeing the formulation and implementation of the Directorate strategic objectives;
- xiv. overseeing the training and development of staff of the directorate;
- xv. Performing any other lawful duties that may be assigned from time to time;

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***Duties under Roads Development***

- i. overseeing preparation of short-, medium- and long-term road works programmes;
- ii. Coordinating review of legislations, regulations, policies, National strategic objectives and plans, technological trends within the industry and coordinate alignment of the Authority's Road development priorities and objectives accordingly;
- iii. overseeing implementation of the authority's Strategic Objectives relating to construction of roads and bridges and review of road and bridge/structures design;
- iv. overseeing preparation of procurement plans and review of tender documentation for road work programmes;
- v. liaising with financing agencies, development partners and private investors for resource mobilization and negotiations for road infrastructure development;
- vi. overseeing review of standards and specifications for road works;
- vii. overseeing formulation, implementation and management of roads and structures works contracts;
- viii. overseeing preparation and implementation of directorate budget;
- ix. overseeing planning and implementation of projects and programs through public private partnerships and other financing frameworks;
- x. ensuring prudence in utilization of financial resources through expenditure controls and measures within the directorate;
- xi. enhancing knowledge transfer and capacity building by encouraging partnership of foreign consultants and contractors with local firms in undertaking projects/consultancies;
- xii. overseeing capacity building of young professional graduates through internship in projects;
- xiii. undertaking regular road safety audits during road development;
- xiv. oversee formulation and implementation of the Directorate strategic objectives; and
- xv. overseeing capacity building of staff and managing performance; and
- xvi. Performing any other lawful duties that may be assigned from time to time.

***Duties under Road Asset Management***

- i. Overseeing preparation of short-, medium- and long-term road works programmes;
- ii. Overseeing review of legislations, regulations, policies, national strategic objectives and plans, technological trends within the industry and coordinate alignment of the Authority's road management and maintenance priorities and objectives accordingly;
- iii. Overseeing implementation of the authority's strategic objectives relating to management and maintenance of roads and bridges and review of road and bridge/structures design;
- iv. Overseeing the planning and preparation of roadside development control policies and programs through institutional consultations and collaboration;
- v. Overseeing the undertaking of annual road inventory and condition surveys;
- vi. Overseeing the preparation of engineering design of road maintenance works;
- vii. Overseeing the compilation, analysis and implementation of annual road maintenance work programmes;



- viii. Liaising with Kenya Roads Board and other stakeholders on management of the Roads Maintenance Levy Fund (RMLF);
- ix. Overseeing the preparation of annual procurement plans for the directorate;
- x. Overseeing the operations of the authority's regional offices;
- xi. Overseeing preparation and implementation of directorate budget;
- xii. Ensuring expenditure controls and measures within the directorate;
- xiii. Overseeing the implementation of road works emergency response programmes;
- xiv. overseeing formulation, implementation and management of roads maintenance works;
- xv. Overseeing the establishment, implementation and conformance to road management systems;
- xvi. Overseeing formulation, implementation and periodic reviews of the performance standards of the directorate;
- xvii. Overseeing formulation and implementation of axle load control and monitoring programs;
- xviii. Representing the authority in development and axle load stakeholder forums;
- xix. Overseeing re-possession/reclamation of illegally acquired road reserves;
- xx. Overseeing management of road reserve boundaries usage and maintenance of road markers system;
- xxi. Overseeing formulation and implementation of the directorate strategic objectives;
- xxii. Coordinating capacity building of staff and managing performance; and
- xxiii. Performing any other lawful duties that may be assigned from time to time.

***Duties under Policy, Strategy and Compliance***

- i. Managing Corporate performance targets;
- ii. Initiating development of the Authority's strategic plan;
- iii. Monitoring implementation of the Authority's strategic plan;
- iv. Overseeing the preparation and implementation of the Authority's performance contract;
- v. Overseeing the preparation and implementation of the Authority's quality management system through quality assurance programmes.
- vi. Preparing of annual business plans for development activities for the Authority as per the strategic plan;
- vii. Co-ordinating the performance of all the directorates and departments;
- viii. Submitting monthly, quarterly, semi-annual and annual organizational performance reports to the Director General;
- ix. Overseeing the development of Authority's Masterplan;
- x. Overseeing communications and publicity activities to ensure that the public is properly informed of the Authority's activities;
- xi. Ensuring that research and innovation is embedded in all areas of operations in the Authority to ensure achievement of organizational mandate;
- xii. Establishing operational linkages with other departments within the Authority;
- xiii. Formulating research and innovations strategies for the Authority;
- xiv. Overseeing risk management in the Authority;
- xv. Overseeing implementation of quality management system (ISO) and other business



- reengineering processes initiatives;
- xvi. Researching and disseminating information on alternative materials and revenue source; and
- xvii. Ensuring the Authority is compliant to the existing legal regulations.
- xviii. Coordinating capacity building of staff and managing performance; and
- xix. Performing any other lawful duties that may be assigned from time to time.

#### **Qualifications and Experience**

For appointment to this position, the ideal candidate must:

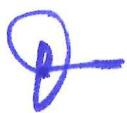
- i. Have at least fifteen (15) years' relevant work experience with five (5) years in a management position or in an equivalent or comparable position;
- ii. Have a Bachelor's degree in Civil Engineering or equivalent qualification from a recognized institution;
- iii. Have a Master's Degree in a relevant field from a recognized institution;
- iv. Be registered by Engineers Board of Kenya as a Professional Engineer with a minimum post registration experience of eight (8) years;
- v. Have a valid annual Practicing License from the Engineers Board of Kenya;
- vi. Have a certificate in a Leadership Course lasting not less than four (4) weeks from a recognized institution;
- vii. Be a member of the Institution of Engineers of Kenya (IEK); and
- viii. Be proficient in computer applications.

#### **Functional Skills**

- 1) Negotiation and Arbitration skills.
- 2) Problem solving skills.
- 3) Financial management skills.
- 4) Organizational skills.
- 5) Strategic management skills.
- 6) Stakeholder management skills.
- 7) Contract Management Skills.
- 8) Change management skills.
- 9) Planning and Analytical skills.
- 10) Visionary Skills.
- 11) Networking skills.
- 12) Time management skills.

#### **Behavioral Competencies**

- 1) Leadership skills.
- 2) Interpersonal and communication Skills.
- 3) Creativity and Innovation.
- 4) Emotional Intelligence.



## 2. FINANCE & ACCOUNTS OFFICER II – JG KURA 8 – REF: KURA/DCS/25/1 – 4 POSTS

### Job Purpose/Summary

The job holder at this level will work under the direct supervision of a Senior Finance officer.

### Duties and Responsibilities

- i. Gathering, compiling and analyzing information on commitment and expenditure trends and initiating appropriate corrective action as may be required;
- ii. Compiling information required on budget monitoring and expenditure control including expenditures on salaries and allowances; and
- iii. Initial processing of reallocations within the budget.
- iv. manage accounts receivables and payables;
- v. act as chief advisor to the authority on all accounting matters;
- vi. prepare, enforce and regularly update the financial policies manual;
- vii. develop and regularly review the chart of accounts; and maintain financial records and prepare statutory accounts

### Qualifications and Experience

For appointment to this position, the ideal candidate must:

- i. Have a Bachelors in any of the following fields: Commerce (Accounting or Finance option), Business Administration (Finance or Accounting option) or equivalent qualifications from a recognized institution;
- ii. Have passed Part II of Certified Public Accountants (CPA) examination or equivalent qualification from recognized institution; and be proficient in Computer Applications

### Functional Skills

- 1) Accounting Skills
- 2) ICT Skills
- 3) Budgeting skills;
- 4) Reporting skills;
- 5) Mentorship, coaching skills
- 6) Conflict resolution;
- 7) Problem solving.

### Behavioral Competencies

- 1) Creativity and innovativeness
- 2) Communication



### 3. ENGINEER II– JG KURA 8 -REF: KURA/RACM/25/2 – 14 POSTS

#### Job Summary

This is the entry and training grade for this cadre. An officer at this level will work under the direct supervision of a Senior Engineer.

#### Duties and Responsibilities

##### *Duties under Roads Planning and Design*

- i. Collecting, collating and analyzing data for demand forecasting with regard to development of urban roads;
- ii. Identifying roads that needs consideration for carrying out feasibility and economic studies;
- iii. Preparing draft priority lists of viable roads for preliminary and detailed engineering design;
- iv. Preparing draft road investment programs for road networks;
- v. Preparing draft Public Private Partnership arrangements;
- vi. Preparing draft Materials testing and research programs;
- vii. Carrying out traffic surveys and management of traffic data;
- viii. Collecting and collating economic, environmental and social data for road investment programmes and strategies;
- ix. Preparing draft preliminary and detailed engineering design of road works and structures;
- x. Preparing detailed engineering design of road works and structures;
- xi. Preparing draft tender documentation for road works
- xii. Preparation of draft work plans; and
- xiii. Preparing draft records for road assets database.
- xiv. Undertaking traffic impact studies;
- xv. Monitoring effectiveness of traffic control measures;
- xvi. Collecting, collating and analyzing road accident data;
- xvii. Carrying out of Road Safety Audits;
- xviii. Preparing draft road safety audit reports
- xix. Implementing road accident countermeasures;
- xx. Undertaking road safety audits of all design, development & maintenance projects;
- xxi. Participating in identification of project objectives and research methodologies;
- xxii. Participating in collection, collation, analysis and interpretation of research data;
- xxiii. Participating in research programmes in material testing and use of innovative technologies in road works;
- xxiv. Reporting progress for ongoing studies;
- xxv. Assisting in preparation of draft project reports, research proposals and grants applications;
- xxvi. Assisting in development of the Authority's innovation policy including procedures, guidelines and incentives that create a system approach to innovation; and
- xxvii. Implementing quick wins and rapid results initiative with significant value to the business.

##### *Duties under Roads Development*

- i. Collecting, collating and analyzing data on demand forecasting to guide road construction by the Authority;
- ii. Preparing draft proposals on roads to be assessed and processed for development;
- iii. Preparing draft short-, medium- and long-term road works programmes;
- iv. Reviewing of engineering design for road works and structures;



- v. Preparing and reviewing draft tender documentation for road works and structures;
- vi. Preparing draft procurement plans for road works and structures;
- vii. Supervision of road works contracts;
- viii. Monitor and prepare draft reports on integration and implementation of Performance and quality management tools;
- ix. Screening project proposals for suitability, prepare draft client requirements and information memoranda and participate in negotiations for projects to be procured under the Public Private Partnership and other alternative financing Framework.
- x. Preparing draft priority lists of viable structures for detailed engineering design
- xi. Preparing draft documentation for procuring of Engineering Design Consultants for outsourced design assignments;
- xii. Conduct site and material investigations;
- xiii. Preparing draft proposals on structures to be assessed and processed for development;
- xiv. Preparing draft short-, medium- and long-term structures works programmes;
- xv. Reviewing of engineering design for structures;
- xvi. Preparing draft procurement plans for structures;
- xvii. Supervising the construction of structures works contracts;
- xviii. Conducting site inspections and ensuring compliance with regulations;
- xix. Undertaking annual inventory and condition surveys for structures;
- xx. Preparing draft annual bridge/structures maintenance work programmes,
- xxi. Preparing draft tender documentation for bridge/structures works;
- xxii. Supervising maintenance bridge/structures works contracts; and
- xxiii. Conducting bridge inspections.

***Duties under Road Asset Management***

- i. Implementing road asset management policies;
- ii. Undertaking annual road inventory and condition surveys;
- iii. Preparing draft engineering design of road maintenance works;
- iv. Preparing, compiling and analyzing draft annual road maintenance work programmes;
- v. Preparing draft tender documentation for road works;
- vi. Supervising maintenance road works contracts;
- vii. Monitoring and undertaking public sensitization on protection of road reserves;
- viii. Implementing all operations in the ongoing road reserve protection projects under the department and guide the staff under them;
- ix. Preparing draft progress reports of road reserve protection projects;
- x. Compiling and submitting to the senior engineer, a list of roads proposed to be included in priority list for the annual road reserve protection programme;
- xi. Drafting of monthly, quarterly and annual monitoring reports; and
- xii. Preparing draft annual plans for axle load control activities.

***Duties under Research & Innovation***

- i. Participating in identification of project objectives and research methodologies;
- ii. Participating in collection, collation, analysis and interpretation of research data;
- iii. Participating in research programmes in material testing and use of innovative technologies in road works;
- iv. Reporting progress for ongoing studies;
- v. Assisting in preparation of draft project reports, research proposals and grants applications;
- vi. Assisting in development of the Authority's innovation policy including procedures, guidelines and incentives that create a system approach to innovation;
- vii. Implementing quick wins and rapid results initiative with significant value to the



business; and

viii. Identification of new business/services/products and support in their rollout.

***Duties under Quality Assurance & Compliance***

- i. Carrying out quality assurance surveillance audits and surveillance tests for works under supervision of a senior engineer;
- ii. Preparing draft material testing reports;
- iii. Undertaking technical inspection/audit of completed works under the supervision of Senior Engineer;
- iv. Preparing draft reports of quality assurance audit findings; and
- v. Preparing periodic reports.

**Qualifications and Experience**

For appointment to this position, the ideal candidate must:

- i. Have a Bachelor's Degree in Civil Engineering or equivalent qualification from a recognized institution;
- ii. Be registered as a Graduate Engineer by the Engineers Board of Kenya;
- iii. Be registered as a Graduate member of the Institution of Engineers of Kenya; and be proficient in Computer Applications

**Functional Skills**

- 1) Negotiation and Arbitration skills;
- 2) Problem solving skills;
- 3) Organizational skills;
- 4) Stakeholder management skills;
- 5) Planning and Analytical skills;
- 6) Networking skills;
- 7) Time management skills.

**Behavioral Competencies**

- 1) Interpersonal and communication Skills;
- 2) Creativity and Innovation;
- 3) Emotional Intelligence.

**4. ASSISTANT OFFICE ADMINISTRATOR III– JG KURA 9 – REF: KURA/DCS/25/2 – (4 POSTS)**

**Job Summary**

The job holder is answerable to the Head of Department and is responsible for facilitating proper flow of office operations, administrative activities and services by carrying out common secretarial duties.

**Duties and Responsibilities**

- i. Typing routine correspondences;
- ii. Managing calls and correspondence (e-mails and letters.);
- iii. Handling telephone calls and customers;
- iv. Scheduling and facilitating meetings;
- v. Operating office equipment and security of office equipment, documents and records;
- vi. Making arrangements for departmental travel;

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- vii. Attending to visitors and clients;
- viii. Handling appointments;
- ix. Handling office Petty Cash; and
- x. Performing any other lawful duties as may be assigned from time to time.

#### **Qualifications and Experience**

For appointment to this position, the ideal candidate must:

- i. Have a Kenya Certificate of Secondary Education (KCSE) Mean Grade C- (minus) with at least C (plain) in English or Kiswahili Language or its equivalent qualification from a recognized institution;
- ii. Have a Diploma in Secretarial Studies from the Kenya National Examinations Council (KNEC) or other relevant and equivalent qualifications from a recognized institution

OR

Business Education Single and Group Certificates (BES & GC) from the Kenya National Examinations Council in the following subjects:

- a. Typewriting II (minimum 50 w.p.m) /Computerized Document Processing III
- b. Shorthand II (80wpm)
- c. Business English II/Communications I
- d. Office Practice II
- e. Secretarial Duties II
- f. Commerce II

- iii. Have a Certificate in computer applications from a recognized institution.

#### **Functional Skills**

- 1) Typesetting skills;
- 2) Planning skills;
- 3) Analytical skills;
- 4) Problem solving skills;
- 5) Supervisory skills;
- 6) Conceptual skills;
- 7) Report writing skills;
- 8) Computer Skills;
- 9) Conflict resolution skills; and
- 10) Time management skills.

#### **Behavioral Competencies**

- 1) Interpersonal skills;
- 2) Communication skills.

### **5. ASSISTANT INSPECTOR ROADS III – JG KURA 9 – KURA/RACM/25/3 - (4 POSTS)**

#### **Job Summary**

The job holder is answerable to the Engineer and is responsible for undertaking supervision of road works; preparation of work programmes; collection of data on road inventory; preparation of tender documents and conducting annual traffic count.

#### **Duties and Responsibilities**

- i. Assisting in supervision of all road's construction and maintenance works;
- ii. Assisting in preparation and maintenance of site records and other road work records;



- iii. collecting data on road inventory for use in preparing roadwork programmes and cost estimates in liaison with the supervisor;
- iv. Assisting in the preparation of draft progress reports for construction and maintenance works;
- v. conducting annual traffic count;
- vi. Assisting in conduct of road reserve inspections;
- vii. Manning of axle load control monitoring systems;
- viii. Collecting, compile and analyzing all data necessary for appraisal of road works to reconcile the available resources with the planned and contracted scope of works.
- ix. Undertake quality control of contracted works on site; and
- x. Performing any other lawful duties that may be assigned from time to time.

#### **Qualifications and Experience**

For appointment to this position, the ideal candidate must:

- i. Have a Diploma in Civil Engineering or its equivalent qualification from a recognized institution;
- ii. Be registered by the Kenya Engineering Technology Registration Board as a certified engineering technician;
- iii. Be a member of the Institution of Engineering Technologists and Technicians of Kenya; and
- iv. Have proficiency in computer applications.

#### **Functional Skills**

- 1) Report Writing Skills;
- 2) Conflict resolution Skills;
- 3) Time management skills;

#### **Behavioral Competencies**

- 1) Interpersonal skills;
- 2) Communication Skills;
- 3) Results orientation.

## **6. DRIVER III – JG KURA 11 – KURA/DCS/25/3 - (5 POSTS)**

#### **Job Summary**

The job holder is answerable to the Senior Administrative Officer and is responsible for providing transport services in the Authority by driving motor vehicles, ensuring their cleanliness, fueling, security, servicing, repair & maintenance and filing of transport records.

#### **Duties and Responsibilities**

- i. Driving assigned and authorized motor vehicle;
- ii. Carrying out routine checks on the motor vehicle's coolant, oil, electrical and braking system, tyre pressure and other areas;
- iii. Detecting and reporting defective systems of the assigned motor vehicle;
- iv. Ensuring vehicle dealers and garages service, repair and maintain vehicles;
- v. Maintaining work tickets for assigned motor vehicles;
- vi. Ensuring safety and security of the assigned motor vehicle, passengers and goods. while on and off the road;
- vii. Maintaining cleanliness of the assigned motor vehicles;

- viii. Fuelling the assigned motor vehicle and recording the drawn quantities of fuel in the work ticket;
- ix. Ensuring the assigned motor vehicle has a valid insurance certificate displayed;
- x. Reporting any accidents and incidents to the supervisor and/or nearest police station;
- xi. Monitoring and reporting the expiry of motor insurance policy and inspection certificates to the supervisor; and
- xii. Performing any other lawful duty as may be assigned from time to time.

#### **Qualifications and Experience**

For appointment to this position, the ideal candidate must have:

- i. Minimum two (2) years' previous satisfactory driving experience after obtaining the driving license;
- ii. Have a Kenya Certificate of Secondary Education (KCSE) mean grade D+ (Plus) or its equivalent;
- iii. Have a Valid Driving Licence free from any current endorsement(s) for the classes of vehicles;
- iv. Have an Occupational Trade Test III for Drivers;
- v. Have passed the Suitability Test for Drivers from Kenya Institute of Highways and Building Technology (KIHTB), Automobile Association (AA) of Kenya or its equivalent from a recognized institution;
- vi. Have a Defensive Driving Certificate from Kenya Institute of Highways and Building Technology (KIHTB), Automobile Association (AA) of Kenya or its equivalent from a recognized institution;
- vii. Have undertaken a Refresher Course for Drivers lasting not less than one (1) week from Kenya Institute of Highways and Building Technology (KIHTB), Automobile Association (AA) of Kenya or its equivalent from a recognized institution;
- viii. A Valid First Aid Certificate Course lasting not less than one (1) week from St. John Ambulance or Kenya Institute of Highways and Building Technology (KIHTB), Automobile Association (AA) of Kenya or its equivalent from a recognized institution;
- ix. Proficiency in computer applications; and
- x. Demonstrate merit and ability as reflected in work performance and results.

#### **Functional Skills**

- 1) Time management skills;
- 2) Organizational skills;
- 3) Problem solving skills;
- 4) Computing skills;
- 5) Team building skills;
- 6) Presentation skills;
- 7) Defensive driving skills;
- 8) Basic first Aid skills.

#### **Behavioral Competencies**

- 1) Interpersonal skills;
- 2) Integrity;
- 3) Confidentiality;
- 4) Communication skills.



### **Mode of Application**

1. Interested and eligible candidates should access the **mandatory KURA Job Application Form** available on our website [www.kura.go.ke/careers](http://www.kura.go.ke/careers) fill all required fields, sign and date the form and attach copies of certificates and transcripts, current Curriculum Vitae and testimonials. **Any application without the KURA Job Application Form will not be considered.**
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**Kenya Urban Roads Authority (KURA)**  
**Administration Department 1<sup>st</sup> Floor, East Wing**  
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