



Readvertisement of Executive Career Opportunity at Kenyatta University Teaching, Referral & Research Hospital (Ref. DCS/VERT/2/2025)

Kenyatta University Teaching, Referral and Research Hospital (KUTRRH) is a State Corporation established under Legal Notice No. 4 of 2019 as a Level 6 Referral Hospital equipped with state-of-the-art medical equipment and facilities.

The Hospital is seeking to recruit a highly motivated, dynamic and result oriented professional of high integrity and ability to deliver results to fill the position of Director, Clinical Services, Job Grade: KUTRRH 2.

Job Purpose

The Director, Clinical Services will provide strategic leadership in planning, coordinating and delivering high-quality healthcare services across the Hospital. This role ensures compliance with national health policy, professional ethics and institutional standards while driving innovation, efficiency and optimal patient outcomes.

Duties and Responsibilities

Reporting to the Chief Executive Officer, the Director will:

- i. Provide governance and operational oversight for excellence in clinical service delivery.
- ii. Formulate and implement Policies, Procedures, Guidelines, professional and ethical standards governing clinical practice in line with national and international standards.
- iii. Participate in the development and review of the Hospital's strategic plan.
- iv. Prepare and implement Work plans and performance contracts for the Directorate of Clinical Services.
- v. Establish strategic partnerships and collaborations with stakeholders in clinical services.
- vi. Promote teaching, research, innovation and technology transfer in the provision of clinical services.
- vii. Ensure prudent resource mobilization, management and utilization in compliance with the Public Finance Management framework.
- viii. Ensure maintenance of an accurate database of all clinical records and assets including research projects and intellectual properties.
- ix. Coordinate performance management, mentorship, training and professional development of staff to build a highly skilled and motivated clinical workforce.
- x. Ensure compliance with Health laws and regulations.
- xi. Implement recommendations of internal and external audits.
- xii. Monitor and evaluate clinical processes and outcomes and implement risk mitigation strategies.
- xiii. Prepare and submit comprehensive Board and Management reports on clinical services.



Key Qualifications and Experience Requirements

- i. Bachelor of Medicine and Bachelor of Surgery, Bachelor of Pharmacy, Bachelor of Dental Surgery from an institution recognized by Kenya Medical Practitioners' and Dentists' Council or Pharmacy and Poisons Board.
- ii. Master's degree in Medicine, Dentistry or Pharmacy or equivalent qualifications from a recognized institution by the Kenya Medical Practitioners' and Dentists' Council or Pharmacy and Poisons Board.
- iii. A minimum period of fifteen (15) years relevant work experience with at least five (5) years' experience at a senior management level or a comparable position.
- iv. Registration with the Kenya Medical Practitioners' and Dentists' Council or Pharmacy and Poisons Board.
- v. Valid clinical practicing license from the Kenya Medical Practitioners' and Dentists' Council or Pharmacy and Poisons Board.
- vi. Specialist recognition from the Kenya Medical Practitioners' and Dentists' Council or the Pharmacy and Poisons Board.
- vii. Leadership Course lasting not less than four (4) weeks from a recognized institution.

Core Competencies

- i. Proven clinical aptitude and administrative capabilities.
- ii. Strategic thinking and ability to lead multidisciplinary teams.
- iii. Strong interpersonal and communication skills.
- iv. Strategic focus and effective cost management.
- v. Proficiency in computer applications.

Terms of Service

The successful candidate will be engaged on a five (5) year contract, renewable once, subject to satisfactory performance.

How to Apply

For detailed job descriptions, required qualifications and application instructions, please visit our website at (<https://www.kutrrh.go.ke/careers/>).

Applicants are required to attach the following documents in PDF: Application Letter, Curriculum Vitae with email and telephone contacts of three (3) referees, Copy of National ID, Copy of Valid Practicing License, Copies of Academic and Professional Certificates (MUST be certified by the issuing institution), testimonials and any other relevant document. All applicants with foreign qualifications must get the qualifications equated to those of the Kenyan education system.

Online applications should be submitted via the portal address **recruitment.kutrrh.go.ke** with the subject line clearly indicating the position applied for (i.e. "Application for Director, Clinical Services" and Job Reference Number).



Physical applications should be addressed to the postal address below or be dropped at the CEO's Office KUTRRH, Kahawa West, Northern Bypass Road. All applications should reach KUTRRH not later than **Tuesday February 10, 2026, 5.00PM EAT**.

Addressed to:

The Chief Executive Officer,
Kenyatta University Teaching, Referral & Research Hospital
Kahawa West, Northern Bypass Road, Nairobi
P. O. Box 7674 - 00100, GPO Nairobi

Please note that:

- i. Kenyatta University Teaching, Referral and Research Hospital does not charge a fee at any stage of the recruitment process.
- ii. Only shortlisted candidates will be contacted.
- iii. Canvassing will lead to automatic disqualification.
- iv. Shortlisted candidates will be required to demonstrate compliance with Chapter Six of the Constitution by submitting required documents (e.g., clearance certificates from EACC, DCI, KRA, HELB, CRB and CUE/ KNQA for those with academic qualifications obtained from learning institutions outside Kenya).

KUTRRH is an equal opportunity employer and respects inclusivity and diversity. Persons living with disabilities and individuals from marginalized and minority communities who meet the person specifications are strongly encouraged to apply.