



ADVERTISEMENT OF VACANCIES

The Kenya National Bureau of Statistics (KNBS) is a State Corporation established vide an Act of Parliament - The Statistics Act No. 4 of 2006. The mandate of KNBS is anchored on the 'Constitution of Kenya 2010'. The KNBS is the Principal Agency of the Government for collecting, analyzing and disseminating statistical data in Kenya and the custodian of official statistical information and is also responsible for the co-ordination of the National Statistical System (NSS).

The KNBS invites applications from suitably qualified and experienced individuals with excellent credentials to fill the following position:

Job Title:	Statisticians
KNBS:	Level 6
Ref:	KNBS/Stat/1/2026
No. of Positions:	21 (Functional areas: Social Statistics-2, Fiscal and Financial Statistics-2, Tourism, Transport and ICT Statistics-2, Labor Statistics-2, Industrial Statistics-3, Agriculture & Livestock Statistics-1, Nutrition & Environment Statistics-1, Sampling, Standards and Methods-5, Field Services-3)
Monthly Remuneration:	
Basic Salary:	Kshs. 80,400 ~ Kshs. 117,720
House Allowance:	Kshs. 20,000
Commuter Allowance:	Kshs. 12,000
Terms of Employment:	Permanent and Pensionable

Job Purpose: Reporting to the Manager, Statistics, the jobholder will be responsible for implementing activities in the functional area of deployment.

Key responsibilities

- i. Carrying out pre-tests and piloting data collection instruments;
- ii. Setting up control measures for dispatch and receipt of questionnaires;
- iii. Updating statistical registers and checklists;
- iv. Identifying statistical units for data collection;
- v. Following-up on non-response from data providers;
- vi. Preparing tabulation and analysis plans on data;
- vii. Collecting, collating, editing and analyzing data;
- viii. Computing statistical indices;
- ix. Compiling and collating County Statistical Abstracts data;
- x. Disseminating county level statistics;
- xi. Updating county specific sampling units from respective sampling frames;
- xii. Providing on statistical standards and methods guidance to stakeholders at the County;
- xiii. Undertaking any other duties, lawfully assigned by the supervisor.

Requirements for Appointment

- i. Must have a Bachelor Degree in any of the following disciplines: ~ Statistics; Mathematics, Economics or any other related qualifications from a recognized institution;
- ii. Proficiency in computer applications.

Job Title:	Cartographer
KNBS:	Level 6
Ref:	KNBS/Cart/2/2026
No. of Positions:	1
Monthly Remuneration:	
Basic Salary:	Kshs. 80,400 ~ Kshs. 117,720
House Allowance:	Kshs. 20,000
Commuter Allowance:	Kshs. 12,000
Terms of Employment:	Permanent and Pensionable

Job Purpose: Reporting to the Manager, Cartography, the jobholder will be responsible for undertaking activities in the Cartography Division.

Key responsibilities

- i. Designing geo-spatial data collection instruments;
- ii. Carrying out pre-testing and piloting of geo-spatial mapping instruments;
- iii. Collecting, collating and analyzing geospatial data;
- iv. Identifying administrative boundaries for census mapping and sampling units;
- v. Delineating and updating Enumeration Areas (EAs) for censuses and surveys;
- vi. Disseminating Information, Education and Communication materials for census mapping;
- vii. Geo referencing and digitizing boundaries and features;
- viii. Symbolizing, generalizing and simplifying features;
- ix. Creating, joining and populating attribute tables with statistical data;
- x. Updating the geo databases;
- xi. Preparing and producing maps as per stakeholder's request;
- xii. Calculating area measurements for census units; and
- xiii. Generating geo-codes
- xiv. Undertaking any other duties lawfully assigned by the supervisor.

Requirements for Appointment

- i. Bachelor's degree in any of the following:- Geomatics; Geo-spatial Engineering; Geomatics Engineering, Geospatial Information Science or any other related qualifications from a recognized institution
- ii. Proficiency in computer applications.

Job Title:	Assistant Statistician, Field Services
KNBS:	Level 8
Ref:	KNBS/ASFS/3/2026
No. of Positions:	5

Monthly Remuneration:

Basic Salary:	Kshs. 46,500 ~ Kshs. 70,500
House Allowance:	Kshs. 8,000
Commuter Allowance:	Kshs. 8,000

Terms of Employment:	Permanent and Pensionable
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Job Purpose: Reporting to the County Statistics Officer, the jobholder will be responsible for undertaking activities in the Field Office.

Key responsibilities

- i. Dispatching and receiving questionnaires;
- ii. Following-up on non-responses from data providers;
- iii. Collecting, collating, coding, capturing and classifying data;
- iv. Capturing data into statistical applications;
- v. Maintaining checklists of data providers;
- vi. Identifying and locating statistical units of enumeration;
- vii. Carrying out pre-tests and piloting of data collection instruments;
- viii. Printing questionnaires, archiving and retrieving completed returns;
- ix. Updating county specific sampling frames;
- x. Preparing census databases for selection of sampling units;
- xi. Listing field sampling units;
- xii. Distributing sampling frame materials;
- xiii. Capturing data for developed and updated sampling units;
- xiv. Editing and updating records in the sampling frame database;
- xv. Retrieving sampling units records;
- xvi. Undertaking any other duties lawfully assigned by the supervisor.

Requirements for appointment

- i. Must have a Diploma in any of the following disciplines:- Statistics; Economics; Actuarial Science; Mathematics or any other related qualifications from a recognized institution;
- ii. Proficiency in computer applications.

Job Title:	Accounts Assistant
KNBS:	Level 8
Ref:	KNBS/ACA/4/2026
No. of Positions:	1
Monthly Remuneration:	
Basic Salary:	Kshs. 46,500 ~ Kshs. 70,500
House Allowance:	Kshs. 8,000
Commuter Allowance:	Kshs. 8,000
Terms of Employment:	Permanent and Pensionable

Job Purpose: Reporting to the Accountant, the jobholder will be responsible for undertaking activities in the Finance Division.

Key responsibilities

- i. Preparing payment and surrender vouchers;
- ii. Filing of accounting support documents;
- iii. Managing surrender vouchers ;
- iv. Processing Imprests;
- v. Drawing receipt vouchers for refund of cash by imprest holders;
- vi. Managing petty cash;
- vii. Posting entries in the vote book;
- viii. Capturing the Appropriation in Aid revenue on a daily basis;
- ix. Undertaking any other duties lawfully assigned by the supervisor.

Requirements for Appointment

- i. A pass in Part II of the Certified Public Accountants (CPA) or Part II of ACCA Examination or any other relevant qualification from a recognized institution;
- ii. Proficiency in computer applications.

Job Title:	Assistant Information Communication Technology Officer
KNBS:	Level 8
Ref:	KNBS/AICT/5/2026
No. of Positions:	2

Monthly Remuneration:

Basic Salary:	Kshs. 46,500 ~ Kshs. 70,500
House Allowance:	Kshs. 8,000
Commuter Allowance:	Kshs. 8,000

Terms of Employment: Permanent and Pensionable

Job Purpose: Reporting to the Manager ICT , the jobholder will be responsible for implementing activities in Information Communication Technology Division.

Key responsibilities

- i. Installing computers and computer accessories for users;

- ii. Diagnosing and resolving simple computer related faults;
- iii. Providing user support and escalating complex issues;
- iv. Compiling and maintaining inventory of all computer, telecommunication equipment, computer accessories and software;
- v. Writing and testing simple computer programs according to instructions and specifications;
- vi. Repairing and maintaining of ICT equipment and associated accessories; and
- vii. Preparing service desk reports;
- viii. Undertaking any other duties lawfully assigned by the supervisor.

Requirements for Appointment

- (i) Diploma in any of the following disciplines:- Computer Science; Computer Programming; Computer Engineering; Information Technology; Information Science; Computer Studies; Business Information Technology or any other relevant qualification from a recognized institution;

Job Title:	Assistant Office Administrator
KNBS:	Level 8
Ref:	KNBS/ AOA /6/2026
No. of Positions:	1
Monthly Remuneration:	
Basic Salary:	Kshs. 46,500 ~ Kshs. 70,500
House Allowance:	Kshs. 8,000
Commuter Allowance:	Kshs. 8,000
Terms of Employment:	Permanent and Pensionable

Job Purpose: Reporting to the Manager, Administration, the jobholder will be responsible for undertaking activities in the assigned office.

Key responsibilities

- i. Typing letters and memos;
- ii. Taking oral dictation;
- iii. Managing e-office;
- iv. Ensuring security of office equipment and records including classified materials;

- v. Operating office equipment;
- vi. Attending to visitors/clients;
Maintaining office diary;
- vii. Handling enquiries;
- viii. Maintaining schedules of meetings;
- ix. Preparing responses to routine correspondence;
- x. Maintaining proper record keeping of correspondence and file movement;
- xi. Ensuring security, and confidentiality of information;
- xii. Managing office protocol and etiquette;
- xiii. Handling telephone calls and appointments;
- xiv. Undertaking any other duties lawfully assigned by the supervisor.

Requirements for Appointment

- i. Kenya Certificate of Secondary Education, mean grade C- (minus);
- ii. Diploma in Secretarial Studies from the Kenya National Examinations Council (KNEC);

OR

Business Education Single and Group Certificates (BES & GC) from the Kenya National Examinations Council in the following subjects:

- a. Typewriting III (50 w.p.m) Computerized Document Processing III;
 - b. Shorthand III (110 w.p.m);
 - c. Business English III/Communication II;
 - d. Office Practice II;
 - e. Secretarial Duties II;
 - f. Commerce II;
 - g. Office Management III/Office Administration and Management III;
- iii. Proficiency in computer applications.

Instructions to Applicants:

- i. Applicants should fill and submit an online Employment Application form Ref. KNBS/F/93/29: [KNBS Open Advert Employment Application Form](#)
- ii. You are also required to upload a Cover letter, National Identity card/Passport copy, Curriculum Vitae, Certified Copies of academic, Professional and other relevant certificates, Transcripts and all other testimonials as one single document in pdf format.
- iii. Applications must be received not later than **27th January 2026**.

**KENYA NATIONAL BUREAU OF STATISTICS IS AN EQUAL OPPORTUNITY
EMPLOYER.**

**PERSONS WITH DISABILITIES, THE MARGINALISED AND THE MINORITIES ARE
ENCOURAGED TO APPLY**

DIRECTOR GENERAL