

COUNTY GOVERNMENT OF WEST POKOT

OFFICE OF THE GOVERNOR

VACANCY: CHAIRPERSON – COUNTY PUBLIC SERVICE BOARD

Pursuant to the provisions of **Article 235 of the Constitution of Kenya, 2010, Section 58 of the County Governments Act, 2012**, and all other enabling provisions of the law, the **County Government of West Pokot** invites applications from qualified and competent persons to fill the position of:

CHAIRPERSON, COUNTY PUBLIC SERVICE BOARD (CPSB)

Duties and Responsibilities

The Chairperson shall:

- Provide leadership to the County Public Service Board in executing its mandate under Section 59 of the County Governments Act;
- Oversee the establishment and abolition of offices in the County Public Service;
- Ensure appointments, promotions, and disciplinary control are conducted in accordance with the Constitution and relevant laws;
- Promote values and principles of public service under Articles 10 and 232 of the Constitution;
- Advise the County Government on human resource management and development;
- Ensure efficiency, effectiveness, and accountability in the County Public Service;
- Perform any other functions as conferred under **Section 59 of the County Governments Act** or any other law.

Requirements for Appointment

A person shall be qualified for appointment if he/she:

- Is a **Kenyan citizen**;
- satisfies the provisions of Chapter Six of the Constitution;
- has not, at any time within the preceding five years, held office, or stood for election as— a member of Parliament or of a county assembly; or a member of the governing body of a political party;
- is, or as at any time been, a candidate for election as a member of Parliament or of a county assembly;

- possesses a minimum qualification of a bachelor’s degree from a recognised university and working experience of not less than ten years; and

Terms of Service

- The Chairperson shall serve for a **single non-renewable term of six (6) years**.
- Remuneration and benefits shall be determined in accordance with guidelines issued by the **Salaries and Remuneration Commission (SRC)**.

Clearance Requirements

Successful applicants will be required to submit valid clearance certificates from:

- Kenya Revenue Authority (KRA)
- Higher Education Loans Board (HELB)
- Credit Reference Bureau (CRB)

How to Apply

Interested and qualified candidates should submit:

- A detailed **Curriculum Vitae (CV)**;
- Copies of **academic and professional certificates**;
- Copy of **National Identity Card or Passport**;
- Testimonials and relevant supporting documents.

Applications should be submitted in a sealed envelope clearly marked:

“Application for the Position of Chairperson, County Public Service Board – West Pokot”

and addressed to:

**The Chairperson
Selection Panel for Recruitment of Chairperson and Members of the County Public Service
Board
County Government of West Pokot
P.O. Box 222-30600
Kapenguria, Kenya.**

or hand delivered to **the Office of the County Secretary, West Pokot County Headquarters**.
Alternatively, email applications can be sent via Email: selectionpanelcpsb@westpokot.go.ke

Deadline

All applications must be received on or before **01st April, 2026 at 5:00 PM**.

NOTE

- The County Government of West Pokot is an **equal opportunity employer**.
- Women, youth, and persons with disabilities are encouraged to apply.
- Canvassing will lead to **automatic disqualification**.
- Only shortlisted candidates will be contacted.