



PUBLIC SERVICE COMMISSION

Our Vision

“A values-driven citizen-centric public service”

Our Mission

“To ensure an efficient, effective, ethical and inclusive public service for delivery of quality services to the citizenry”

DECLARATION OF A VACANCY FOR THE POSITION OF MEMBER, AUDIT COMMITTEE

Pursuant to Section 73(5) of the Public Finance Management Act, 2012, Public Finance Management Regulations 2015 and the Guidelines for the Establishment of Audit Committees in National Government Public Entities vide Kenya Gazette Notice No.2691 Vol.CXVIII No.40 of 15th April, 2016, the Public Service Commission invites applications from suitably qualified Kenyans wishing to be considered for appointment to the position of Member, Audit Committee.

MEMBER, AUDIT COMMITTEE – ONE (1) – V/No.10/2026

REQUIREMENTS FOR APPOINTMENT

For appointment to this position, a person should

- (i) have a Bachelors degree from a university recognized in Kenya;
- (ii) be a member of ICPAK or IIA and in good standing;
- (iii) have relevant qualifications and expertise in audit, financial management, or accounting with experience and knowledge in risk management;
- (iv) not be a present or past employee or an agent of the Public Service Commission in the past two years;
- (v) have over ten (10) years of experience at senior management level in a reputable organization; and
- (vi) be a person of integrity and in compliance with the requirements of Chapter Six of the Constitution of Kenya.

TERMS OF APPOINTMENT

Members of the Audit Committee shall be appointed for a term of three (3) years and are eligible for re-appointment once (subject to performance).

REMUNERATION

Audit Committee Members will receive allowance in accordance with the rates prescribed from time to time by the Salaries and Remuneration Commission on account of attendance to Audit Committee Meetings.

INTERESTED APPLICANTS ARE REQUIRED TO NOTE:

- (i) Applicants should provide all the details requested for in the advertisement. It is an offence to include incorrect information in the application. Details of academic and professional certificates not obtained by closure of the advert should not be included.
- (ii) Only shortlisted and successful applicants will be contacted.
- (iii) Canvassing in any form will lead to automatic disqualification.
- (iv) The Public Service Commission is committed to implementing the provisions of the Constitution - Chapter 232 (1) on fair competition and merit, representation of Kenya's diverse communities and affording equal employment opportunities to men and women, members of all ethnic groups and persons with disabilities. **THEREFORE, PEOPLE WITH DISABILITIES, THE MARGINALIZED AND THE MINORITIES ARE ENCOURAGED TO APPLY.**
- (v) The names of shortlisted candidates shall be published on the Commission's website;
- (vi) Shortlisted candidates will be required to present **originals** of the following documents during the interviews:
 - (a) National Identity Card;
 - (b) Academic and Professional certificates and transcripts;
 - (c) Any other supporting documents and testimonials;
 - (d) Commission for University Education (CUE) Recognition/Equation Certificate for Degrees, Diplomas or Certificates awarded by foreign universities and institutions;
 - (e) Directorate of Criminal Investigations (Police Clearance Certificate);
 - (f) Duly executed Ethics and Anti-Corruption Commission (EACC) Self-Declaration Form;
 - (g) Higher Education Loans Board (HELB) clearance;
 - (h) Kenya Revenue Authority (KRA) Tax Compliance certificate; and
 - (i) Any of the Registered Credit Reference Bureaus.
- (vii) It is a criminal offence to present fake certificates/documents.

Caution: Beware of fraudsters soliciting for bribes from the public while masquerading as Commission staff. Public Service Commission does not charge any fee for job applications, shortlisting, interviews or appointments.

Interested and qualified persons are requested to make their applications **ONLINE** through the Commission website: www.publicservice.go.ke or jobs portal: www.psckjobs.go.ke

Applications should reach the Commission on or before **1st April, 2026** latest **5.00 p.m. (East African Time)**

SECRETARY/CEO
PUBLIC SERVICE COMMISSION