



MAKUENI COUNTY PUBLIC SERVICE BOARD
P.O BOX 49 – 90300 MAKUENI Tel: 0115105310/0202026751
Email: cpsb@makueni.go.ke
web: www.makuenipsb.go.ke

VACANCY RE-ADVERTISEMENT

Makueni County Public Service Board is a body corporate established under Section 57 of the County Governments Act 2012 whose mandate includes appointing persons to hold or act in the offices of County Public Service.

In order to strengthen the capacity of the Public Service, the Board wishes to recruit competent and qualified persons to fill the following position as per Section 59 of the County Governments' Act 2012.

LANDS, URBAN PLANNING AND DEVELOPMENT, ENVIRONMENT AND CLIMATE CHANGE

1. Director Lands Urban Planning and Development (1 Post) (Re-advertisement)

Salary: Job Group "R"

Salary Scale: Kshs.127,340 x 6,070 – 133,410 x 6,380 – 139,790 x 6,570 – 146,360 x 6,770 – 153,130 x 6,960 – 160,090 x 7,160 – 167,250 x 7,820 – 175,070 x 7,820 – 182,890 p.m.

Terms of Service: Permanent and Pensionable

Duties and responsibilities

- a) Advising the county government on physical and land use planning matters that impact the County;
- b) Formulating county physical and land use planning policies, guidelines and standards;
- c) Preparation of county physical and land use development plans;
- d) Preparation of local physical and land use development plans;
- e) Participating in the preparation of inter-county physical and land use development plans;
- f) Undertaking research on matters relating to physical and land use development planning at the county level;
- g) Recommending to the County Government the Establishment of planning units as may be necessary;
- h) Maintaining land information system to guide physical and Land Use Planning;
- i) Communicating decisions of the county government development applications;



- j) Issuing development permission and other development control instruments under this Act with the approval of the county executive committee; and
- k) Any other duty as assigned by immediate supervisor.

Requirement for appointment

For appointment to this grade, an Officer must: -

- i. Be a Kenyan citizen;
- ii. Hold a Bachelor's degree in Urban and Regional Planning or related discipline from a recognized university;
- iii. Master's degree in urban and Regional Planning from a recognized university will be an added advantage;
- iv. Certificate in Strategic Leadership Development Programme (SLDP) or its equivalent lasting not less than six (6) weeks from a recognized institution will be an added advantage;
- v. Be registered as a Physical Planner under the Physical Planners Registration Act, 1996;
- vi. Be member of Kenya Institute of Planners (KIP) or Architectural Association (town Planners chapter);
- vii. Be in good standing with relevant Professional body;
- viii. Have at least five (5) years post-qualification professional experience in physical and land use planning, with experience of not less than three (3) years in a senior managerial position in the Public Service or Private Sector; and
- ix. Is not otherwise disqualified under the provisions of Chapter Six of the Constitution or any other written law.

HOW TO APPLY

Interested and qualified officers are requested to make their applications ONLINE through the Boards website: www.makuenipsb.go.ke or jobs portal: <http://kazi.makuenipsb.go.ke/jobs/>

Please Note:

- i) Applicants should provide all the details requested for in the advertisement.
- ii) It is an offence to include incorrect information in the application.
- iii) Details of academic and professional certificates not obtained by closure of the advert should not be included;
- iv) Only shortlisted and successful applicants will be contacted and their names published on the Board's website;
- v) Shortlisted candidates shall be required to produce the following documents during the interview:
 - a. Original National Identity Card/passport
 - b. Original academic certificates
 - c. Original professional certificates and transcripts
 - d. Registration certificate (where necessary)
- vi) Shortlisted candidates will be required to obtain clearance from the following institutions and the clearance certificates must be produced during the interview;



- a. The Criminal Investigation Department (CID).
- b. Credit Reference Bureau (CRB)
- c. The Higher Education Loans Board (HELB).
- d. The Kenya Revenue Authority (KRA).
- e. The Ethics and Anti-Corruption Commission (EACC)
- vii) Canvassing in any form will lead to automatic disqualification;
- viii) It is a criminal offence to present or provide fake certificates/documents/information;
- ix) The Makueni County Government is an equal Opportunity Employer; qualifying persons within the public service are encouraged to apply;
- x) The Board is committed to implementing the provisions of Constitution of Kenya Article 232 (i) on fair competition and merit, representation of Kenya's diverse communities and affording equal employment opportunities to men and women, members of all ethnic groups and persons with disabilities;
- xi) **Beware of fraudsters soliciting bribes from the public while masquerading as Board staff. The Board does not charge any fees for job applications, shortlisting, interviews or appointments. Payment of any form of fee will lead to automatic disqualification;**
- xii) Application should reach the Board on or before **Thursday 2nd April, 2026** latest **5:00 p.m.**



CS Redempta Kavindu

Secretary/CEO

MAKUENI COUNTY PUBLIC SERVICE BOARD