



**VACANCY ANNOUNCEMENT**

The Independent Policing Oversight Authority is established pursuant to the Independent Policing Oversight Authority Act Cap. 86 Laws of Kenya. Its primary mandate is to provide civilian oversight over the work of the National Police Service.

The Authority seeks to recruit results-oriented Kenyan citizens with drive, vision and creativity to fill the following vacant positions: -

No	Job Reference	Designation	Job Grade	Vacant Positions
6	IPOA/HR/06/2026	Investigations Officer II	IPOA 9	9 Posts

**How to apply:**

Interested candidates who meet the required qualifications are invited to submit their application **ONLINE** through the Authority's website [careers Portal](#). No Physical applications will be accepted

Detailed job description and specification for this position is available here: <https://www.ipoa.go.ke/ipoa/careers>.

All applications to reach the Authority on or before **18<sup>th</sup> May, 2026** at **5.00 p.m. East Africa time**.

Successful applicants must meet the requirements of Chapter Six of the Constitution of Kenya 2010 and provide the following documents; clearance certificate from HELB, EACC, CRB, KRA and DCI. Further to this, background checks and verification of academic certificates shall be undertaken before on boarding.

*IPOA is an equal opportunity employer and shall not in its recruitment discriminate on the basis of race, religion, colour, ethnic origin, political affiliation, sex or sexual orientation, pregnancy, marital status, disability, health or social status. Kindly note that canvassing will lead to automatic disqualification.*

**IPOA does not engage any recruitment agencies and no medical examination is required before one attends an interview. IPOA does not charge a fee at any stage of the recruitment process (application, shortlisting or interview).**

*Only shortlisted candidates will be contacted.*

**6. IPOA/HR/06/2026; INVESTIGATIONS OFFICER II JOB GRADE IPOA 9 (9 POSITIONS)  
(CONSOLIDATED SALARY KSH. 90,000 – 130,000)**

<b>Job Title</b>	<b>Investigations Officer II</b>
<b>Grade</b>	IPOA 9
<b>Directorate</b>	Investigations
<b>Department</b>	Investigations / Forensics and Rapid Response
<b>Section / Unit</b>	Rapid Response/ General Investigations/ Homicide & Serious Offences / SGBV & Children
<b>Location / Work Station</b>	Headquarters, Nairobi / Regional Offices / County Offices
<b>Reporting Relationships</b>	
<b>Reports to</b>	Investigations Officer I
<b>Job Purpose</b>	
To conduct investigations into complaints related to offences committed by any member of the Service as provided and guided under Section 6, 7, 24 and 25 of the IPOA Act.	
<b>Key Responsibilities/ Duties / Tasks</b>	
An officer at this grade will undertake the following duties and responsibilities: <ul style="list-style-type: none"> <li>i. Implementing strategies, policies, manuals, plans, standards and procedures pertaining to investigations;</li> <li>ii. Conducting investigations of any complaints on police misconduct;</li> <li>iii. Collecting and collating information and drafting reports to inform investigations;</li> <li>iv. Updating the internal case tracking system of all investigations;</li> <li>v. Supporting the prosecution process in court in liaison with the division head;</li> <li>vi. Supporting the implementation of quality assurance standards of investigations;</li> <li>vii. Participating in rapid responses;</li> <li>viii. Gathering evidence and analyzing information on investigations and Forensics;</li> <li>ix. Updating, maintaining and ensuring safe custody of all investigative records; and</li> <li>x. Implementing risk mitigation measures.</li> </ul>	
<b>Knowledge, Experience and qualifications required</b>	
For appointment to this grade, an officer must have the following qualifications:	

- i. Bachelor's Degree in any of the following disciplines: Forensic Science, Criminal Justice, Criminology, Law, Social Science or any other relevant field from a recognized institution; and
- ii. Proficiency in Computer Applications.